Mission Township
29474 County Road 3, PO Box 126, Merrifield MN 56465
missiontownshipmn.gov
Town Clerk: 218-765-4377 or missionclerk@gmail.com

Mission Township Board of Supervisors Meeting
November 09, 2026, at 7:00 PM
AGENDA

One or more members of the Town Board may attend remotely

This meeting will be in person at the Town Hall and available on-line with Zoom. If attending in-person, please silence your cell phone and limit private conversations. Meeting materials are usually available for viewing on our website three days prior to the meeting and a copy is also available at the board table.

Item	Topic	Presenter	Action
1.0	**Call to Order, Pledge of Allegiance and Roll Call**	Chair	
2.0	**Approval of the Agenda**	Chair	Motion
3.0	**Open Forum** ▪ Citizens may address the board on any non-agenda item for up to 5 minutes per speaker.	Chair	Information
4.0	**Presentations –** None.		
5.0	**Consent Agenda** *Items are considered routine and reviewed in advance by the board. Any supervisor may request separate discussion and action on any item.* ▪ Approval of minutes – October 12, 2026 & October 26, 2026 ▪ Approval of Claims ▪ Accept Crosslake Police Report ▪ Review & Action – Town Correspondence	Chair	Motion
6.0	**Town Operations Reports** 6.1 - Clerk 6.2 –Treasurer 6.3 - Cemetery 6.4 - Fire Department ▪ MOU for use of Old Center Town Hall as Training Site 6.5 - Park/Park Committee 6.6 - Planning & Zoning 6.7 - Roads/Roads Committee 6.8 - Transfer Station ▪ Plan for future use or removal of shed	 Naomi Scott Kari Alcock Erik Lee/Naomi Scott Chief Mattheisen Bob Steele Bob Steele/Jim Peterson Jon Auge Jon Auge/Dave Hauser Erik Lee Erik Lee	 Report Report Report Report Motion Report Report Report Report Motion
7.0	**Updates & Action Items** 7.1 - Town Hall Building Maintenance 7.2 - Website Redesign Project Implementation 7.3 - Appointment Process for Treasurer Role 7.4 - 2026 Board Initiatives	 Erik Lee Jon Auge/Naomi Scott Jon Auge Jon Auge	 Update Update Action Update

	7.5 - Schedule Special Town Board Meeting for 11/30 @ 7 PM for Purpose of Considering Adoption of Ordinance 2026-02 and a Preliminary Plat for Fireweed Acres as recommended by the Planning Commission	Jon Auge	Motion
8.0	**Announcements**	All	Information
9.0	**Adjournment**	Chair	Motion

Future Meetings:

Meeting	Date	Time	Location
Fire Department Monthly Meeting	11-10-2026	8:00 PM	Town Hall
Special Town Board Meeting	11-30-2026	7:00 PM	Town Hall
Town Board Reorganization Meeting	12-07-2026	6:00 PM	Town Hall
Fire Department Monthly Meeting	12-08-2026	8:00 PM	Town Hall
Monthly Town Board Meeting	12-14-2026	7:00 PM	Town Hall

Future Action Items: ***Refer to Master Planning Calendar***

Timing	Action	Owner
November	Schedule annual fire service review meeting with Center Township	Scott
November	Issue invoice to Center Township for 2H fire contract payment	Scott
November	2023 Bonds interest and principal payment due by 12/1	Alcock
November	Prepare Canvass Report on town board election years	Scott
November	Initiate 2027 Budget Process by sending out data and template	Auge/Alcock
November	Prepare materials for Annual Board Reorganization Meeting	Auge/Scott

2026 Key Initiatives:

Key Initiative	Timing	Status
Amend Subdivision Ordinance to Strengthen local controls	Q4-26	- Amendment in-process
Plan for Treasurer replacement	Q4-26	- Interim treasurer appointed - Ballot initiative approved by voters
Redesign township website	Q4-26	- In-process – new site Go-Live on 11-16
Review & revise cemetery policies	Q2-27	- Pending
Update Comprehensive Plan	Q2-27	- Region 5 process underway
Explore digitization of town/cemetery records	Q2-27	- Pending
Resolve North Horseshoe Lake Road cul-de-sac	Q4-27	- Awaiting attorney input on options
Develop 2027-2031 Capital Improvement Plan	Q2-28	- Pending