

Mission Township Regular Meeting Minutes
August 10, 2026, Meeting - 7:00pm - Mission Town Hall



Present – Chair Jon Auge; Supervisor Bob Steele, Supervisor Erik Lee, Treasurer Kari Alcock, Fire Chief Bret Mattheisen, Clerk Naomi Scott, Park Committee Member Jim Strampe and Park Maintenance Worker Tim Moody. No one participated via Zoom.

1.0 Call to Order, Pledge of Allegiance & Roll Call – J. Auge called the August Regular Township Meeting to order at 7:00 pm. All stood for the Pledge of Allegiance. Roll Call - all board members were present.

2.0 Approval of the Agenda – Motion by J. Auge to approve the agenda as presented, second by E. Lee. Voice vote with all Supervisors voting aye. Motion passed.

3.0 Open Forum - No comments were received.

4.0 Presentations - None

5.0 Consent Agenda – *Items are reviewed in advance by the board, and any supervisor may request discussion of any item.*

- Approval of minutes – July 13, 2026, July 14, 2026, and July 30, 2026 minutes approved as presented.
- Approval of claims – Total = \$31,979.50.
- Accept Crosslake Police Report
- Review and action – Town Correspondence – None for action.

Motion by E. Lee to approve the consent agenda, second by E. Lee. Voice vote with all Supervisors voting aye. Motion passed.

6.0 Town Operations Reports – Written reports available on the township website.

6.1 **Clerk** - Reviewed report.

6.2 **Treasurer** – Reviewed report. Budget charts show spending is below budget.

6.3 **Cemetery.** Verbal report.

6.4 **Fire Department** – Reviewed report. Discussion about insurance for Fire Relief Bouncy House at the 8/15/26 Fire Department Open House. Not likely covered under town's policy, but Chair Auge will check with MATiT. Center picnic on 8/22/26, the Fire Department will be doing a demonstration. Breezy Point Firefighters Convention on 9/17-9/19, three firefighters would like to attend. B. Steele made a motion to approve registration for up to four members to attend, second by J. Auge. Voice vote with all Supervisors voting aye. Motion passed. \$20,422 was donated to the Fire Relief Association from their recent solicitation mailing. DNR payment of \$31,893.75 was received by the township as reimbursement for the Flanders Fire. Chief Mattheisen requested the Board terminate firefighter Jon Bachman for lack of attendance. B. Steele made a motion to terminate Jon Bachman, second by E. Lee. Voice vote with all Supervisors voting aye. Motion passed.

- Equipment maintenance agreement postponed to next meeting.

6.5 Park/Park Committee.

- Crack sealing of the tennis courts deferred to Spring as the contractor is unable to complete the work at this time. Jim Strampe suggested acknowledging Park Volunteers in upcoming

Newsletter which will be addressed by B. Steele. B. Steele continues to explore grants for the equipment purchases approved in July by the Board prior to making the purchases.

6.6 - **Planning & Zoning** – Reviewed report.

6.7 - **Roads/Roads Committee** – Reviewed report. Anderson Brothers work will be done by the end of September.

6.8 - **Transfer Station**

- Request for bids to demolish/remove the shed will be posted on the website. Discussion occurred on security at the Park and Transfer Station based on minor vandalism and unwanted entry. Will be considered at a future meeting.

7.0 Updates and Action Items

7.1 – **Town Hall Building Maintenance Update/Quotes.**

- Guttering in front of Fire Department and west side of Town Hall and roof water damming in valleys will be addressed this year.

7.2 – **Website Redesign Project Contract.** The Board reviewed the proposed contract. J. Auge moved approval of the contract, second by B. Steele. Voice vote with all Supervisors voting aye. Motion passed.

7.3 – **Resolution 2026-11 Governing Write-in Vote Counting.** The chair presented the proposed resolution which covers how write in votes are recorded for town elections going forward. B. Steele moved adoption of resolution 2026-11, second by E. Lee. Voice vote with all Supervisors voting aye. Motion passed.

7.5 – **Planning Commission Membership.** The Board discussed the value of expanding the Planning Commission membership. It was suggested we might solicit names in the Fall newsletter.

8.0 – Announcements.

9.0 Adjournment – J. Auge made a motion to adjourn the August 10th, 2026, Regular Township meeting, second by B. Steele. Voice vote with all supervisors voting aye. Motion carried and the meeting was adjourned at 8:03 pm.

Respectfully Submitted,


Naomi Scott, Clerk


Attest: Jon Auge, Chair