Mission Township Regular Meeting Minutes
July 13, 2026, Meeting - 7:00pm - Mission Town Hall

Present – Chair Jon Auge; Supervisor Bob Steele, Supervisor Erik Lee, Treasurer Kari Alcock, Fire Chief Jill Allord, Clerk Naomi Scott, Assistant Fire Chief Tim Yeager and Kern Rodenburg. Zoom participants included Park Committee Chair Jim Peterson and Fire Fighter Damon Ekland.

1.0 Call to Order, Pledge of Allegiance & Roll Call – J. Auge called the June Regular Township Meeting to order at 7:00 pm. All stood for the Pledge of Allegiance. Roll Call - all board members were present.

2.0 Approval of the Agenda – Motion by J. Auge to approve the agenda as presented, second by E. Lee. Voice vote with all Supervisors voting aye. Motion passed.

3.0 Open Forum - No comments were received.

4.0 Presentations - None

5.0 Consent Agenda – *Items are reviewed in advance by the board, and any supervisor may request discussion of any item.*

- Approval of minutes – June 08, 2026
- Approval of claims
- Accept Crosslake Police Report
- Review of correspondence – no items for action

Motion by E. Lee to approve the consent agenda, second by B. Steele. Voice vote with all Supervisors voting aye. Motion passed.

6.0 Town Operations Reports – Written **r**eports available on the township website.

6.1 **Clerk** - Reviewed report.

6.2 **Treasurer** – Reviewed report. Motion by J. Auge to authorize the transfer of $300,000.00 from Old National Bank to Bell Bank in July; and the remainder of the funds in the coming month to close out the Old National accounts, second by B Steele. Voice vote with all Supervisors voting aye. Motion passed.

6.3 **Cemetery.** Discussion on the condition of the cemetery with unmown grass and debris on the ground. E. Lee to follow up with the cemetery contractor.

6.4 **Fire Department** – Reviewed report.

- Approval of new hire Sheila Boldt. Having received a positive background check, motion by B. Steele to approve the new hire, second by J. Auge. Voice vote with all Supervisors voting aye. Motion passed.
- Agreement with an equipment maintenance company was deferred.

6.5 **Park/Park Committee**.

- Resurfacing the tennis courts. The Committee attempted to get a second quote for the work, but no other company was willing to bid at this time. Upon recommendation of the Park Committee, B. Steele made a motion to award the bid to Outdoor Specialties in the amount of $29,040, second by J. Auge. In discussion it was noted the two eastern courts would be stripped for both tennis and pickleball. Voice vote with all supervisors voting aye. Motion passed.
- Park maintenance equipment. B. Steele reviewed information he had compiled on zero turn lawn mowers and side-by-sides. Following discussion on options and pricing, B. Steele made

a motion to purchase a John Deere Commercial Ztrac 54-inch deck mower at a cost of $11,049; and a John Deere Big Horn 592 side-by-side with plow at a cost of $21,847, second by E. Lee. It was noted that Midwest Machinery will offer trade in credit for our current tractor and accessories at a price TBD, which will reduce the total cost of the purchase. Voice vote with all Supervisors voting aye. Motion passed. B. Steele indicated he will delay the purchase until after determining if a Sourcewell grant is feasible to offset a portion of the cost.

6.6 - **Planning & Zoning** – Reviewed report.

6.7 - **Roads/Roads Committee** – Reviewed report.

- EHLR repairs/quotes. J. Auge noted we will be billed for emergency repairs to East Horseshoe Lake Road as previously communicated. J. Auge presented a quote from Anderson Brothers to shoulder the east side of EHLR from the Transfer Station to just south of the emergency repair at a cost of $7,000. Following discussion, J. Auge made a motion to accept the quote, second by B. Steele. Voice vote with all Supervisors voting aye. Motion passed.
- EHLR citizen concerns. J. Auge shared an email from resident Jeff Markert expressing concerns about EHLR traffic, speeds and increased commercial vehicles. He had discussed the concerns with Mr. Markert and invited him to attend the board meeting to discuss his concerns with the board.
- Resident Kern Rodenburg raised concern about the road condition of Morningside and CSAH 3 which J. Auge will address.

6.8 - **Transfer Station**

- Bids to demolish/remove shed was deferred to the August meeting.

7.0 Updates and Action Items

7.1 – **Town Hall Building Maintenance Update/Quotes**. E. Lee presented two bids for the cleaning and painting of the Town Hall exterior from Lakes Area Painting and Family Man. Following discussion, E, Lee made a motion to accept the Family Man painting bid at a total cost of $8,200, second by J. Auge. Voice vote with all Supervisors voting aye. Motion passed. J. Auge asked to include painting the Town Hall bathrooms and repairing & repainting the TV wall, which was accepted by the board as an additional cost.

7.2 – **Subdivision Ordinance Moratorium Study.** An update was provided on the status.

7.3 - **2026 Election Judges Approval**. Upon recommendation of the clerk, J. Auge made a motion to approve Resolution 2026-09 Appointing Election Judges, second by B. Steele. Voice vote with all Supervisors voting aye. Motion passed.

7.4 – **Website Redesign RFP Quotes**. Five quotes were received. Since the board needs more time to review the quotes, selecting a vendor was deferred to the July 30th special meeting.

7.5 – **Case 18-CR-25-3876 Victim Impact Statement**. J. Auge presented a draft Victim Impact Statement for the board's consideration. Following discussion, J. Auge made a motion to approve the statement as presented, second by B. Steele. Voice vote with all Supervisors voting aye. Motion passed. All supervisors signed the statement.

7.6 – **Special Meeting scheduling**. Following discussion, J. Auge made a motion to schedule a special meeting on July 30th at 3:00 PM, at the Mission Town Hall for the purpose of considering and potentially acting on the following items: Ordinance 2026-01-Ordinance extending the Moratorium on Administrative Subdivisions and Certain Exempt Divisions of Land; Review first draft of Ordinance 2026-02 Amending the Mission Township Subdivision Ordinance; Receive and discuss legal advice on potential civil action; Awarding a contract for the redesign of the township website; and consider appointment of a new fire chief. Voice vote with all Supervisors voting aye. Motion passed.

7.7 – **Fire Chief Resignation**. In her 07-05 email, Chief Allord announced her resignation/retirement effective July 31, 2026. Motion by B. Steele to accept Fire Chief Jill Allord's resignation/retirement effective 07-31-2026, second by E. Lee. Voice vote with all Supervisors voting aye. Motion passed.

7.8 – **Planning Commission Membership**. Deferred to August 10 meeting.

8.0 – Announcements. The future meetings and action items listed on the agenda were reviewed. The clerk reminded the board that registration for the MAT District 8 meeting is due. No supervisors plan to attend.

9.0 Adjournment – J. Auge made a motion to adjourn the July 13th, 2026, Regular Township meeting, second by B. Steele. Voice vote with all supervisors voting aye. Motion carried and the meeting was adjourned at 9:05 pm.

Respectfully Submitted,

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Naomi Scott, Clerk Attest: Jon Auge, Chair

************July minutes are unapproved until the August 10th Regular Township Meeting ****************