

Present – Chair Jon Auge; Supervisors Bob Steele and Erik Lee; Clerk Naomi Scott; Treasurer Mary Zabilla and Fire Chief Jill Allord. Maintenance Worker Tim Moody and Assistant Fire Chief Time Yeager were also in attendance. Zoom participants included Park Committee Chair Jim Peterson.

1.0 Call to Order, Pledge of Allegiance & Roll Call – J. Auge called the December Regular Township Meeting to order at 7:00 pm. All stood for the Pledge of Allegiance. Roll Call - all board members were present.

2.0 Open Forum – No one spoke under Open Forum.

3.0 Approval of Agenda – Board approved the agenda as presented.

4.0 Presentations - None.

5.0 Consent Agenda

5.1 Minutes

- January 12th Regular Meeting.
- January 14th Special Town Internal Audit Meeting.

5.2 Claims for Approval. Claims #11292 to #11324 totaling \$37,273.17.

5.3 Crosslake Police Report – Received.

5.4 Correspondence –

Motion **(1)** by E. Lee to approval the consent agenda, second by B. Steele. Discussion followed. Voice vote with all supervisors voting aye. Motion passed.

6.0 Town Operations Reports

All prepared reports can be found in their entirety on the town website – missiontownship.org, under Board Meeting Materials.

6.1 Clerk – Received.

6.2 Treasurer – M. Zabilla reviewed the Treasurer's Report.

Beginning Balance: \$1,434,177.11

Receipts: \$ 46,036.49

Disbursements: \$ 44,009.24

Checking Balance Difference: \$1,926.00

Ending Balance: \$ 1,438,130.36

J. Auge made a motion **(2)** to approve an EFT claim that came in on January 15th for the yearly Old National Analysis fee for \$238.80, second by B. Steele. Discussion followed. Voice vote with all supervisors voting aye. Motion passed.

6.3 Cemetery – No report.

6.4 Fire Department – Chief Allord reviewed her report. B. Steele made a motion **(3)**, second by E. Lee to approve Shane Johnson's request for a leave of absence from 1/31/26 through 3/31/26. Voice vote with all supervisors voting aye. Motion passed. B. Steele made a motion **(4)**, second by E. Lee to approve the hiring of Sabrina Thul as an EMR. Discussion. Voice vote with all supervisors voting aye. Motion passed.

6.5 Park/Park Committee – Discussion regarding implements at the park and what might be needed in the future.

6.6 Planning & Zoning – No updates.

6.7 Roads/Committee – Discussion of East Bass Lake Road project. Road Committee recommends no more blowing the side J. Auge moved **(5)** to cancel the road sweeping contract with Pequot Sand and Gravel, second by B. Steele. Discussion followed. Voice vote with all supervisors voting aye. Motion passed.

6.8 Transfer Station –

7.0 Discussion/Action Items

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7.1 Pavillion Use Agreement with Clow Manufacturing – B. Steele meet with Mike Tollefson in January. There was an agreement that Clow will pay to have the vault bathrooms pumped after the Clow picnic. Waiting for follow-up on the safety issue of parking on roads outside the park. Postponed to March 9th, 2026 meeting.

7.2 Fire Contract with Center Township – Waiting until after the Levy/Budget meeting. Postponed to March 9th, 2026 meeting.

7.3 East Bass Lake Road Construction Cost Share Agreement – Motion **(6)** by J. Auge to approve the Construction Cost Share Agreement, second by B. Steele. Discussion followed. Voice vote with all supervisors voting aye. Motion passed. Motion **(7)** by J. Auge to approve seal crack, second by B. Steele. Discussion followed. Voice vote with all supervisors voting aye.

7.4 Committee Appointments – Motion **(8)** by B. Steele, second by E. Lee, to approve committee appointments. Discussion followed. Voice vote with all supervisors voting aye.

7.5 Annual Meeting Agenda – Big Book will be available online and a copy for our records.

7.6 Hiring Process – Discussion of additions to the Hiring Checklist were discussed.

7.7 Treasurer Role – Discussion of Treasurer’s role options were discussed.

8.0 Adjournment – J. Auge made a motion **(9)** to adjourn the February 9th, 2026, Regular Township meeting at 8:24 pm, seconded by B. Steele. Voice vote with all supervisors voting aye. Motion carried and the meeting was adjourned.

Respectfully Submitted,



Naomi Scott, Clerk



Attest: Jon Auge, Chair