

**Present** – Chair Jon Auge; Supervisor Bob Steele, Treasurer Mary Zabilla, Assistant Fire Chief Tim Yeager, and Clerk Naomi Scott. Bud Hayes, Ray Zabilla, Linda Machen and Jeff McCulloch were also in attendance. Zoom participants included Supervisor Erik Lee who participated remotely from 10265 Gandy Blvd. N, St. Petersburg, FL 33702, Road Committee Chair Dave Hauer, Park Committee Member Dave Baker and Park Committee Chair Jim Peterson.

**1.0 Call to Order, Pledge of Allegiance & Roll Call** – J. Auge called the April Regular Township Meeting to order at 7:00 pm. All stood for the Pledge of Allegiance. Roll Call - all board members were present.

**2.0 Open Forum** – No one spoke under Open Forum.

**3.0 Approval of Agenda** – Board approved the agenda as presented.

**4.0 Presentations** – Jeff McCulloch regarding Mission Tavern Liquor License approval for Crow Wing County. B Steele made a motion **(1)**, second by E. Lee, to approve the Mission Tavern Liquor License. Roll call vote with all Supervisors voting aye. Motion passed.

## **5.0 Consent Agenda.**

### **5.1 Minutes**

- Approve March 9<sup>th</sup> Regular Meeting.
- Review of March 10<sup>th</sup> Budget/Levy Meeting. No comments by the board.

**5.2 Claims for Approval.** Claims #11343 to #11366 totaling \$44,090.51.

**5.3 Crosslake Police Report** – Received.

**5.4 Correspondence** – None.

Motion **(2)** by E. Lee to approve the consent agenda, second by B. Steele. Roll call vote with all Supervisors voting aye. Motion passed.

## **6.0 Town Operations Reports.**

All prepared reports can be found in their entirety on the town website – [missiontownship.org](http://missiontownship.org), under Board Meeting Materials.

**6.1 Clerk** – Received.

**6.2 Treasurer** – Provided a verbal update on town finances.

**6.3 Cemetery** – No report.

**6.4 Fire Department** – T. Yeager reviewed the report with the board.

**6.5 Park/Park Committee** – Obtained quotes for cleaning the tennis and basketball court surfaces. B. Steele moved to approve Resolution 2026-04, Supporting Application to Sourcewell for a Community Benefit Fund Grant for the surface cleaning work, second by J. Auge. Roll call vote with all Supervisors voting aye. Motion passed.

**6.6 Planning & Zoning** – Report received. J. Auge suggested the board consider expanding the Planning Commission to two additional members as allowed by ordinance. This will be a topic for the June meeting.

**6.7 Roads/Committee** – The Township received Anderson Brothers quotes for summer road maintenance work. J. Auge moved **(3)** to approve the Anderson Brothers quotes totaling \$17,062, second by B. Steele. Roll Call Vote with all Supervisors voting Aye, motion passed.

**6.8 Transfer Station** – Set to open this Saturday, 4/18/26. E. Lee presented a request to the board regarding allowing stumps at the site. The board concurred to not allow stumps as commercial use is not permitted.

## **7.0 Discussion/Action Items**

**7.1 Pavillion Use Agreement with Clow Manufacturing** – No update regarding the parking situation provided by Clow. Continued to May 11<sup>th</sup>, 2026 meeting.

**7.2 Treasurer Role** – Linda Machen, a Mission Township resident, has come forward willing to serve the unexpired term of Mary Zabilla who is resigning due to moving out of the township. The board will accept Mary's resignation and appoint Linda at the May meeting. The board approved Mary working with Linda prior to the

Mary meeting to create a seamless transition. Linda will be compensated for her training time at a rate to be determined by the board at the same meeting.

**7.3 Driveway Permit Application for 13669 North Horseshoe Lake Road** – Bud Hayes, representing Brian Johnson, spoke regarding the Driveway Access Permit. The second driveway is primarily to provide convenient access to his shed. The board discussed the proposed findings for a second driveway (attached). Following discussion, J. Auge made a motion (3) to approve the driveway access permit for a single access but deny a second access per the findings adopted by the board, second by B. Steele. Roll call vote with all supervisors voting aye, motion passed.

**7.4 Oak Ridge Terrace Preliminary Plat – Parcel 77060515 – Resolution 2026-02**– The Planning Commission recommended approval of the preliminary plat at their meeting preceding the board meeting. B. Steele made a motion (4) to approve Mission Township Resolution No. 2026-02, Resolution Approving the Preliminary Plat of Oak Ridge Terrace, second by E. Lee. Roll call vote with all Supervisors voting aye. Motion passed.

**7.5 Website Redesign Overview** – Discussion of objectives and proposed timeline. Will bring a Request for Proposal to the board in June.

**7.6 CWCATO Resolution 2026-01 on use of Administrative Decisions** - The CWCATO Board presented Resolution 2026-01 Objecting to the Use of Administrative Decisions Without Notifying Local Jurisdictions which was discussed by the town board. J. Auge made a motion (5) to send a letter of support for the resolution, second by B. Steele. Roll call vote with all Supervisors voting aye. Motion passed.

**7.7 Resolution 2026-03-Amending 2026 Fee Schedule adding a P & Zoning Fee for variance applications.** J. Auge made a motion (6) to adopt Resolution 2026-03 Amending the 2026 Fee Schedule, second by E. Lee. Roll call vote with all Supervisors voting aye. Motion passed.

**7.8 Town Hall building – Roof repair, garage door repairs & exterior painting.** Discussed by the Board. E. Lee will get a second quote for the overhead garage doors. E. Lee will get a bid on exterior repair and painting.

**7.9 Comprehensive Plan Kick-off on 5-11:** Flyers arriving shortly. Send out to Lake Committees, Post at Town Hall.

**7.10 Dates for a Moratorium Workshop** J. Auge made a motion (7) to schedule a Moratorium Workshop with Scott Saehr for 5/21/26 @ 6:30p, second by B. Steele. Roll call vote with all Supervisors voting aye. Motion passed.

**8.0 Adjournment** – J. Auge made a motion (8) to adjourn the April 13<sup>th</sup>, 2026, Regular Township meeting at 8:39 pm, seconded by B. Steele. Roll call vote with all supervisors voting aye. Motion carried and the meeting was adjourned.

Respectfully Submitted,

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Naomi Scott, Clerk

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Attest: Jon Auge, Chair

\*\*\*\*\*April minutes are unapproved until the May 11<sup>th</sup> Regular Township Meeting \*\*\*\*\*