

March 9, 2026 @ 7:00pm

Regular Township Meeting Minutes

Present – Chair Jon Auge; Supervisors Bob Steele and Erik Lee; Treasurer Mary Zabilla, Fire Chief Jill Allord and Clerk Naomi Scott. Maintenance Worker Tim Moody and Michael Blassey were also in attendance. Zoom participants included Roads Committee Chair Dave Hauser.

1.0 Call to Order, Pledge of Allegiance & Roll Call – J. Auge called the March Regular Township Meeting to order at 7:00 pm. All stood for the Pledge of Allegiance. Roll Call - all board members were present.

2.0 Open Forum – No one spoke under Open Forum.

3.0 Approval of Agenda – Board approved the agenda as presented.

4.0 Presentations - None.

5.0 Consent Agenda

5.1 Minutes

- February 9th Regular Meeting.
- February 11th Budget/Levy Meeting.

5.2 Claims for Approval. Claims #11324 to #11342 totaling \$16,885.53.

5.3 Crosslake Police Report – Received.

5.4 Correspondence – Received. The Board declined to support requests for donations and the chair will send a letter to each organization.

Motion **(1)** by E. Lee to approve the consent agenda, second by B. Steele. Discussion followed. Voice vote with all supervisors voting aye. Motion passed.

6.0 Town Operations Reports

All prepared reports can be found in their entirety on the town website – missiontownship.org, under Board Meeting Materials.

6.1 Clerk – Received.

6.2 Treasurer – Received and reviewed.

6.3 Cemetery – No report.

6.4 Fire Department – Chief Allord reviewed her report. Motion **(2)** by E. Lee, second by B. Steele to approve Jen Strack's leave of absence from February 13, 2026 through August 31, 2026. Discussion followed. Voice vote with all supervisors voting aye. Motion passed. Motion **(3)** by J. Auge, second by B. Steele to approve the NorthPoint training agreement for 2026. Voice vote with all supervisors voting aye. Motion passed.

6.5 Park/Park Committee – A memorial bench honoring Ray Holm will be installed in the Park. Also, we were approached by someone offering to donate a trailer. B. Steele will follow up on the request.

6.6 Planning & Zoning – The CWC PC-BOA will consider the Leffler IUP @ 27177 Ridgewood Drive for a Wedding Event Center on March 19th. The Board discussed concerns with increased volumes on Ridgewood Drive/Lane, accessing the property through an easement crossing Butch Voight's property, a commercial use in a residential area, and concerns around noise & lighting associated with a wedding venue. While the Leffler property is in Center Township, the Board authorized the chair to write a letter to the PC-BOA expressing our concerns. It was also noted that CWC was contacted by the owner of the Ro-Be-Boe Resort about potential conversion of their resort. A preliminary plat for Parcel 77060515 submitted by Phil & Linda Tidd, located off Fawn Lake Road and named Oak Ridge Terrace will be before the town Planning Commission and Board in April.

6.7 Roads/Committee – Report received.

6.8 Transfer Station – Transfer Station will be open 4/18 through 10/31. The Board discussed and revised a proposed Customer Sign-in Log that will be used this season. E. Lee will review with the attendant along with the 2026 fee schedule.

7.0 Discussion/Action Items

7.1 Pavillion Use Agreement with Clow Manufacturing – B. Steele reported Mike Tollefson (Clow rep.) has agreed to cover the cost of pumping the outhouses and is reviewing options to address off-street parking. Bob is waiting for a reply on the parking issue.

7.2 Fire Contracts with Center & Pelican Townships – B. Steele presented the proposed new fire contracts for the Board’s consideration. Motion **(4)** by B. Steele to approve Center Township’s 3-year Fire Contract, second by E. Lee. Discussion followed. Voice vote with all supervisors voting aye. Motion passed. Motion **(5)** by B. Steele to approve Center Township’s 1-year Fire Contract, second by E. Lee. Discussion followed. Voice vote with all supervisors voting aye. Motion passed.

7.3 Treasurer’s Role – The chair reported that Mary will be closing on their house sale in April and resigning effective with the May meeting. She has agreed to assist the town for an indeterminate period on a consulting basis. The Board agreed to take up the issue of an elected vs. appointed treasurer at our June meeting. We will need to appoint a resident to serve the remainder of Mary’s term which ends 12-31-2026. The Board agreed to bring names of potential candidates for appointment to the April meeting.

7.4 Crosslake SS4A Grant-Resolution 2026-01 – The chair updated the Board on the grant status. Motion **(6)** by B. Steele, second by J. Auge, to approve Resolution 2026-01, Resolution restating our support as a co-applicant for the SS4A Grant-Funded Brainerd Lakes Area Vulnerable Users planning. Discussion followed. Voice vote with all supervisors voting aye. Motion passed.

7.5 Driveway Permit Application for 13669 N. Horseshoe Lake Road – The Board discussed the application and our ordinance requirements. The Board requested the applicant identify their need for a second driveway beyond what is stated in the application. J. Auge will send a letter advising the applicant of the Board’s request and advising the Board will take up the application for approval at our April Regular Meeting.

7.6 Town Board 2026 Initiatives – Reviewed and updated as proposed.

8.0 Adjournment – J. Auge made a motion **(6)** to adjourn the March 9th, 2026, Regular Township meeting at 8:27 pm, seconded by E. Lee. Voice vote with all supervisors voting aye. Motion carried and the meeting was adjourned.

Respectfully Submitted,

Naomi Scott, Clerk

Attest: Jon Auge, Chair

*******March minutes are unapproved until the April 13th Regular Township Meeting*******