

## Mission Township Contracts & Agreements

Updated: 12-10-2025



Purpose	Parties	Date Created	Term	Expiration Date	Cost Summary	Current Insurance Certificate on File	Notes
Fuel Purchases	Crow Wing County	9/1/2022	3 Years	12/31/2025	\$300 Account set-up fee Cost per gallon for fuel 10% overhead fee for administration & maintenance	N/A	✓ Fuel is Dispensed per cards supplied by CWC with one per each Fire vehicle & the plow truck.
Fire & EMS Services - Center Township	Center Township	3/1/2021	5 Years	2/28/2026	\$46,287/Fire Svcs. + \$3,900/Fire Relief 3% Annual Increase Cap	N/A	✓ Requires Annual Meeting of Boards to review service & discuss budget ✓ Requires notice by 3/1 for any increase in the following year's rate
Fire & EMS Services - Pelican Township	Pelican Township	3/1/2025	1 Year	3/1/2026	\$23,392/Fire Svcs. + \$5,067/Fire Relief	N/A	✓ Clerk to invoice in March & August for payments due 4/1 & 9/1.
Snow Plowing Emergency Assistance	Borden Excavating Inc.	11/13/2023	3 Years	12/31/2026	\$250/Hour	Yes	✓ Primarily for equipment issues and not manpower
Cemetery	Optimal Yardscapes	1/13/2025	2 Years	12/31/2026	Burials per Fee Schedule Spring Cleanup - \$1,800 Mowing - \$175/event Plowing - \$75/event	Yes	
Transfer Station & Park Support	Gary Norwood & Son Excavation	1/13/2025	2 Years	1/15/2027	Brush Pile Burn - \$700 Brush Pile Maintenance - \$200/push Skid Steer & Operator - \$150/hour Skid Steer with Brush Cutter & Operator - \$200/hour	Yes	
Crosslake Police Services	City of Crosslake	5/1/2024	3 Years	4/30/2027	2024 - \$69,367 2025 - \$72,141 2026 - \$75,027	N/A	✓ Payments due quarterly by 5/1, 8/1, 11/1, & 2/1
Ditch Mowing, Road Sign Repair & Replacement	M & R Services (Merle Roberts)	7/1/2024	4 Years	12/31/2027	2024 - \$5,000 per mowing 2025 - \$5,175 per mowing 2026 - \$5,355 per mowing 2027 - \$5,545 per mowing Signs - \$75 per sign/post	Yes	

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Misc. Services	Van Horn Services	1/13/2025	3 Years	12/31/2027	Town Hall Site Snowplowing-\$82-\$86/event Park Spring Clean-up-\$3,811-\$4,042/Yr. Misc. Road clean-up-\$103-\$109/hr. Raking Town Hall-\$206-\$218/event Mowing Town Hall-\$52-\$56/event Hydrant snow removal-\$31-\$33/event Storm Damage clean-up-\$257-\$273/hr	Yes	✓ Rates increase approximately 3% annually 2025-2027. ✓ Storm Damage cleanup rates require prior approval.
Roads Blowing	Pequot Sand & Gravel	4/10/2025	3 Years	4/1/2028	2025 - \$2,725 2026 - \$2,834 2027 - \$2,947 \$100/Hr. for additional requested sweeping	Yes	✓ Annual blowing required by Memorial Day weekend, weather permitting.
Town Hall Site Security System	Midwest Security and Fire	8/1/2025	3 Years	8/1/2028	\$51.99/Month for Monitoring	N/A	
Internet & Phone Service	CTC	3/6/2025	5 Years	3/6/2030	Standard rates with contract discount	N/A	
Planning & Zoning Administration	Saehr Consulting	12/10/2025	None	None	\$145/Hour - Gen. Svcs. \$165 for Meetings	N/A	✓ 2 Hour minimum charge for subdivision plat & plan review ✓ 30 Minute minimum for general questions & duties
Cooperative Purchasing Agreement	MN Department of Administration	2/20/2024	None	None	Purchasing Contract Rates	N/A	✓ Town Permit/Access Code is 544401
Snow Plowing & Sanding of Adney Lake Road, Old Bridge Road and Whispering Pines	Fairfield Township	2/12/2013	None	None	\$100/Hour	N/A	✓ Confirm annually with Fairfield Clerk and/or Roads Supervisor
Agreement to Allow Utility Work in Town ROW	Crow Wing Power	2/12/2024	None	None	None	N/A	✓ Requires advance Notice of work ✓ Requires compliance with ROW Ordinance