

1. **Call to Order and Roll Call** – Present in person were Chair Jon Auge; Supervisor Bob Steele; Treasurer Mary Zabilla; and Clerk Naomi Scott. Supervisor Erik Lee was not in attendance. Chair J. Auge called the Reorganization Meeting to order at 6:04pm.
2. **Approval of the Agenda** – Board reviewed and approved as presented.
3. **Discussion/Action Items:**
  - 3.1 **Review Town Board Responsibilities document** – Accepted document as presented.
  - 3.2 **Resolution 2025-14-Making appointments to certain offices & positions and establishing meeting times for 2026.** There were no changes to the resolution as presented. J. Auge made a motion **(1)** to Adopt Resolution 2025-14, second by B. Steele. Voice vote with Supervisors J. Auge and B. Steele voting aye. Motion passed.
  - 3.3 **Resolution 2025-16-Establishing compensation and delegated approval authority for 2026.** Updates made to Resolution 2025-16 include deleting Fire Mechanic, adjusting Custodian hourly rate to \$22/hour and Election Judge hourly rate to \$21/hour. It was noted that since election judges are considered employees, should an elected official serve as an election judge, the town board will need to adopt a Conflict-of-Interest resolution for that official. J. Auge made a motion **(2)** to adopt Resolution 2015-16, second by B. Steele. Voice vote with Supervisors J. Auge and B. Steele voting aye. Motion passed.
  - 3.4 **Resolution 2025-17-Establishing Fee Schedule for 2026.** Updates to Resolution 2025-16 include: setting Winter burial season as November 1 through April 30; eliminating Administrative Fee on burials; charging a Park Pavilion usage fee for town residents/property owners on groups over 50 people to \$150, changing Preliminary Plat Review to \$450 and removing lot charge fees; changing Other Review to \$145 per hour; changing Construction Debris to a \$25 minimum and eliminating ½ and full dumpster rates; and eliminating garbage as an accepted item. There was discussion on additional Transfer Station rate changes that were deferred to the December regular meeting. Additional discussion was to ensure we ‘check-in’ Transfer Station users with their name, address and usage; add a ‘check-in’ spot at the entrance with signage for acceptable items and rates, consider adjusting hours to 8 am to 2 pm, and note that garbage is collected at the Crosslake Roll-off location for a fee. Following discussion, B. Steele made a motion **(3)** to adopt Resolution 2025-17, second by J. Auge. Voice vote with Supervisors J. Auge and B. Steele voting aye. Motion passed.
  - 3.5 **Resolution 2025-13-Designating the optional holiday days as not holidays in 2026.** J. Auge made a motion **(4)** to adopt Resolution 2025-13 second by B. Steele. Voice vote with Supervisors J. Auge and B. Steele voting aye. Motion passed.
  - 3.6 **Resolution 2025-15-Designating Annual Polling Place for 2026.** J. Auge made a motion **(5)** to adopt Resolution 2025-15, second by B. Steele. Voice vote with Supervisors J. Auge and B. Steele voting aye. Motion passed.
  - 3.7 **Review status of Town Contracts.** B. Steele will contact Center Township regarding a new 1-year contract. Since their contract expires in February, we will not hold a joint meeting with their board in December.
  - 3.8 **Consider revisions to Operating Policies & Procedures.** The board agreed to add the recent Minnesota Paid Leave Policy and Facility Use Policy.
  - 3.9 **Establish 2026 Town Meeting Schedule.** The Board accepted the 2026 Town Meeting Schedule as presented.
  - 3.10 **Consider 2026 Initiatives.** The Board accepted the 2026 Initiatives as presented.
  - 3.11 **Consider changes to Mission Township Master Planning Calendar.** The Board accepted the Mission Township Master Planning Calendar as presented. It was noted that board members should continue to identify additions to the calendar.
  - 3.12 **Consider revised agenda format for regular meetings.** The Board accepted the new agenda format as presented.
4. **Adjournment** B. Steele made a **motion (6)**, second by J. Auge to adjourn the meeting at 7:37pm. Voice vote with Supervisors J. Auge and B. Steele voting aye. Motion passed.

Respectfully Submitted,

---

Naomi Scott, Clerk

---

Attest: Jon Auge, Chair