

October 13, 2025 @ 7:00pm

Regular Township Meeting Minutes

Present – Chair Jon Auge; Supervisor Bob Steele; Clerk Naomi Scott; Treasurer Mary Zabilla and Fire Chief Jill Allord. Stephanie Kilmer, Darlene Roach, Crosby-Ironton Superintendent Rick Aulie, Maintenance Worker Tim Moody and Dan Meyer were also in attendance.

Zoom – Zoom participants included Park Committee Chair Jim Peterson.

Call to Order, Pledge of Allegiance & Roll Call – J. Auge called the October Regular Township Meeting to order @ 7:00pm. All stood for the Pledge of Allegiance. Roll Call - all board members were present except Supervisor Erik Lee.

Open Forum – No one spoke under Open Forum.

Approval of Agenda – Board approved the agenda as presented.

Presentations:

1. Rick Aulie, Superintendent of Crosby-Ironton School District, provided an overview on the upcoming School Referendum.
2. Crossthree LLC – Parcel 77070543 @ 31956 CSAH 3. Application for an Interim Use Permit for cannabis cultivation. J. Auge provided an overview of the application. Resident Darlene Roach asked questions regarding the application. No recommendation was made to the PC-BOA on the application.

Consent Agenda –

- **Minutes** – September 8, 2025, Regular Meeting.
- **Clerk Report & Correspondence** – Claims #11155 to #11184 totaling \$81,606.50, and correspondence. The Board expressed interest in an overview of the 2027 CSAH 3 resurfacing project in mid-2026.
- **Treasurer Report** – M. Zabilla reported:
 1. Beginning Balance: \$2,246,215.13
 - a. Receipts: \$515,269.16
 - b. Disbursements: \$1,371,347.36
 - c. Ending Balance: \$1,386,025.19
- **Park Maintenance Expenditures for Approval** – see Park Report.
- **Crosslake Police Report** – 77 Calls for September 2025.

A motion **(1)** to accept the consent agenda was made by B Steele, second by J Auge. Voice vote with all supervisors voting aye. Motion passed.

Town Operations Reports – All prepared reports can be found in their entirety on the town website – missiontownship.org, under Board Meeting Materials.

Mission Fire Department Report – 16 calls for September 2025 compared to 8 calls for September 2024, Year-to-Date calls is 143. The Chief reviewed her written report. There will be a House Burn for the Mission Fire Department on 11/1/25 with Nisswa and Pequot Lakes Fire Departments somewhere in Merrifield which the Board supported.

Roads & Roads Committee Report – The Annual Road Inspection will be on October 22 @ 10:00 AM.

Planning & Zoning Update – The Board reviewed the written report.

Park/Park Committee Report – Tim will be completing the inventory and applying asset tags to the larger items. The parking lot light pole project is moving along. Water is being shut off on 10/20/25.

Cemetery – Nothing to report.

Transfer Station Report – Closing on 10/25/25.

Discussion/Action Items

- 1) **Use of Facilities Policy** – Continued discussion on the proposed Policy. B. Steele supported the policy with the understanding the Park cannot police reservations in the same way as the Town Hall. He also suggested adding the rental rates to the Facility Reservation Form. J. Auge will make the suggested changes and bring back for approval at the November meeting.
- 2) **Comprehensive Plan Update** – B. Steele reported the Initiative Foundation funding is going to leadership development, and housing and not so much for Comprehensive Planning. After further discussion, B. Steele made a motion **(2)** to accept the Region 5 Development Commission proposal to lead updating our Comprehensive Plan starting in 2026, second by J Auge. Both supervisors voted aye. Motion passed.
- 3) **MN Paid Leave Program** – J. Auge and M. Zabilla provided an update on the implementation planning they are undertaking for the 1-1-2026 start date.
- 4) **Crosslake PSA Ambulance Initiative** – J. Auge provided a status update on the working group’s efforts.
- 5) **Refinishing of Town Hall Floor** – A quote for refinishing @ \$1,718 was reviewed. B. Steele suggested getting bids for new vinyl flooring for review at a future meeting.
- 6) **Funk Cartway Security Settlement** – Reviewed the Settlement summary. The Clerk & Treasurer will finalize for approval at the November meeting.
- 7) **2025 Key Initiatives** – Review & Update postponed until 11/10/25 meeting.

Future Agenda Items & Schedule

- 1) Mission Fire Department and Fire Relief Meeting - October 14, 2025 @ 8:00 PM
- 2) Annual Road Inspection – October 22, 2025 @ 10AM
- 3) Regular Township Board Monthly Meeting – November 10, 2025 @ 7PM

Adjournment – J Auge made a motion **(3)** to adjourn the October 13th, 2025, Regular Township meeting at 8:26 pm, seconded by B Steele. Voice vote with both supervisors voting aye. Motion carried and the meeting was adjourned.

Respectfully Submitted,

Naomi Scott
Clerk

Jon Auge
Chair

*****October minutes are unapproved until the November 10th Regular Township Meeting *****