

March 10, 2025 @ 7:00pm

Regular Township Meeting Minutes

Present – Chair Jon Auge; Supervisors Bob Steele and Erik Lee; Fire Chief Chad Allord; Assistant Fire Chief Tim Yeager, Clerk Naomi Scott. There was four residents that signed the roster. MTFD members Jill Allord, Jen Twombly and Damon Eklund also were in attendance.

Zoom – Supervisor Erik Lee attended from 10265 Gandy Blvd. N. #1002 St Petersburg, FL 33702. Also attending were Park Committee Chair Jim Peterson, Shane Johnson and Shane Medin.

Call to Order, Pledge of Allegiance & Roll Call – J. Auge called the March Regular Township Meeting to order @ 7:00pm. All stood for the Pledge of Allegiance. Roll Call - all supervisors were present.

Open Forum – No one requested to speak under open forum.

Approval of Agenda – Board approved as presented.

Consent Agenda – B Steele made a **motion(1)** to approve the Consent Agenda, seconded by E Lee, as follows:

- **Minutes** – February 10, 2025 Township Meeting.
- **Treasurer Report** – Postponed to April meeting.
- **Claims for Approval** – Due to printing error checks #10900 - #10920 were all voided and replaced by checks #10921 thru #10939 totaling \$21,334.14. Checks #10937, #10938, and #10939 are voided: they are paid electronically via Paper Plan-it.
- **Clerk Report** – Requested MAT training on 3/24/25 at Breezy Point for \$75 was approved. Requests for financial support from the Hallett Library and Cuyuna Range Youth Center were discussed and the board decided to not contribute at this time.
- **Park Maintenance Expenditures for Approval**– no expenditures for approval.
- **Crosslake Police Report** – 63 Calls for February 2025.

Roll call with all supervisors voting aye. Motion carried.

Regular Town Operation Reports – All reports can be found in their entirety on the town website – missiontownship.org

Fire Department Report – Fire Chief Chad Allord reported 6 February calls: 3 in Mission, 1 in Center, 0 in Pelican and 3 Mutual Aid calls. Several forms were presented for the clerk to file with MBFTE for training reimbursement from the state. North Point training contract was discussed. **Motion(2)** by B Steele to agree to contract, second by J Auge. Roll Call vote with all supervisors voting aye. Motion carried. Fire Chief Allord’s resignation as chief and MTFD member, due to a change in his work responsibility, was accepted by the board with regret and appreciation for outstanding service to the town.

Roads & Roads Committee Report - No report.

Planning & Zoning Update - 6 permits issued year to date.

Park/Park Committee Report – Michael Blassey reported that March 17th to April 20th he will not be available to sanitize restroom or empty trash.

Cemetery – No report.

Transfer Station Report – No activity. It was noted that the Transfer Station begins operation in mid-April so E. Lee needs to contact attendant and ensure 2025 rates are in place.

Discussion/Action Items

- **Clerk Position and Office Construction** – The new office is completed and clerk transition going well. With changes to our internet and moving the router and phone into the new clerk office, a new \$219.16/month five year contract with Consolidated Telephone Company for internet and phones was approved.

- **Park Maintenance Position** – Discussion on applicants. B. Steele proposed supervisors, Park Committee Chair Peterson and Michael Blassey rate applicant preference and provide to him by March 14 to schedule interviews. **Motion(3)** by J Auge to schedule a special meeting on March 25 @ 6:00 PM to interview and hire a Park Maintenance Worker, B Steele seconded. Roll call with all supervisors voting yes. Motion carried.
- **Capital Improvement Plan** –J. Auge shared an update of plan and financials.
- **Fire Chief Replacement Plan – Motion(4)** by B Steele to appoint Assistant Fire Chief Tim Yeager as Acting Fire Chief. Second by J Auge. Discussion. Roll call with all supervisors voting aye. Motion carried. B. Steele will post the position internally to solicit applicants for the permanent position.
- **Updated Fee Schedule – Motion(5)** by B Steele to adopt Resolution 2025-02 with new fee schedule adding a Town Hall rental fee. Second by E Lee. Discussion. Roll call with all supervisors voting aye. Motion carried.
- **Designate Columbus Day as a non-holiday – Motion(6)** by B Steele to adopt Resolution 2025-04 to designate Columbus Day as a non-holiday. Second by J Auge. Discussion. Roll call with all supervisors voting aye. Motion carried.
- **Funk Cartway Request** – J. Auge provided an overview of the request and the recommendation from our town attorney on initial actions. **Motion(7)** by B Steele, seconded by E Lee, to adopt resolution 2025-04 requiring cartway petitioner to file security at \$20,000. Discussion followed. Roll call with all supervisors voting aye. Motion carried.
- **Fire Relief Pension Request** – Review and discussion. Town board supervisors support the increase from \$2,000 to \$3,000 benefit level to Mission Fire Relief. The Fire Relief Association will update their bylaws to reflect the increase and submit for town board ratification when ready as required by statute.

Future Agenda Items & Schedule

- **Annual Township Meeting** – March 11 @ 7:00pm
- **April Regular Town Meeting** – April 14 @ 7:00pm
- **Board of Appeals & Equalization** – April 21 @ 10 AM

Adjourn - B Steele made a **motion(8)** to adjourn the March 10th, 2025 Regular Township meeting at 8:03pm, seconded by E Lee. Roll call with all supervisors voting aye. Motion carried.

Respectfully Submitted,

Naomi Scott
Clerk

Jon Auge
Chair

*****March minutes are unapproved until the April 14th Regular Township Meeting *****