



**MISSION TOWNSHIP**  
**CROW WING COUNTY, MINNESOTA**  
 Resolution No. 2024-12

**WHEREAS**, it is the practice of the Mission Town Board to review annual and hourly compensation, meeting compensation rates, mileage reimbursement, and delegated spending authority, at the annual Reorganization Meeting of the board or at other times as determined by the board;

**WHEREAS**, the town board wishes to establish the rates for 2025;

**NOW THEREFORE BE IT RESOLVED** that the Mission Town Board adopts the following rates by category for 2025 and in so doing supersedes all previously established rates for the listed categories.

**Annual Base Compensation:**

Position	2025	2024	2023	2022	2021	2020	2019
Supervisor	\$2,700	\$2,700	\$2,100	\$2,100	\$2,100	\$2,100	\$1,800
Treasurer	\$7,800	\$7,800	\$6,600	\$6,000	\$6,000	\$7,800	\$6,600
Fire Chief	\$4,800	\$4,800	\$3,000	\$3,000	\$3,000	\$3,000	\$2,000
Asst. Fire Chief	\$2,400	\$2,400	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Fire Captain	\$1,200	\$1,200	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750
Fire Lieutenant	\$ 700	\$ 700	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500

**Meeting Attendance Rates:**

Position	2025	2024	2023	2022	2021	2020	2019
Board Chair	\$115	\$115	\$115	\$115	\$115	\$115	\$115
Supervisor	\$100	\$100	\$100	\$100	\$100	\$100	\$100
Treasurer	\$100	\$100	\$100	\$100	\$100	\$100	\$100
Fire Chief - External	\$100	\$100	\$100	\$100	\$100	\$100	----
Committee Members	\$ 25	\$ 25	\$ 25	\$ 25	----	----	----

**Note:** Committee members per diem is payable annually in December via submission of a timesheet to the clerk. The Fire Chief is only compensated for external meetings approved by the town board.

**Elected officials are eligible for meeting compensation for attendance at the following meetings:**

Regular Board	Special Board
Annual Town – clerk only	Town Committees – designated supervisor only
Board of Appeals & Equalization	Annual Road Inspection
Regular Monthly Fire Department – designated supervisor only	Fire Relief Association – board representatives only
MAT Annual Conference & Training Courses	District Township Association
County Township Officers Association	

**Note:** Special Board includes the reorganization, internal audit, budget, levy, and fire contract meetings, and others as scheduled by the board.

**Note:** The treasurer can be compensated for participating in meetings (including video/phone meetings and activity with outside consultants) related to their official responsibility at the standard meeting rate.

**Hourly Compensation Rates:**

Position	2025	2024	2023	2022	2021	2020	2019
Clerk	\$ 22	----	----	----	----	----	----
Election Judges	\$ 20	\$ 19	\$ 19	\$ 13	\$ 12	\$ 12	\$ 12
Fire Fighters (Fire calls)	\$ 20	\$ 19	\$ 19	\$ 19	\$ 18	\$ 18	----
Fire Mechanic/Engineer	\$ 21	\$ 20	\$ 20	\$ 20	\$ 19	\$ 19	
Plow Driver	\$ 31	\$ 30	\$ 30	\$ 30	\$ 23	\$ 23	\$ 19
Park Maintenance	\$ 20	\$ 19	\$ 19	\$ 19	\$ 18	\$ 18	\$ 18
Town Hall Custodian	\$ 20	\$ 19	\$ 19	\$ 19	\$ 18	\$ 18	\$150/mth
Transfer Station Attendant	\$ 20	\$ 19	\$ 19	\$ 19	\$ 18	\$ 18	\$2,000/yr

**Mileage Reimbursement:**

Mileage will be reimbursed at the current published IRS rate for approved travel. Township elected officials and employees are eligible for mileage reimbursement for town business only upon submission of documented mileage records. Travel outside the town generally requires prior board approval for reimbursement.

**Delegated Approval Authority:**

Minnesota statutes delegate power to the town board as a group and not to individuals, for the exercise of town business. The town board has some discretion to redelegate authority provided exclusively to the town board in limited cases **involving operational issues only**. It is understood in redelegating such authority the town board **retains the authority for all policy issues/decisions**. The town board expressly redelegates the following operational approval authority without prior Board approval, with the understanding the dollar limit is the **total monthly limit**.

Position	\$ Limit	Comments
Supervisor – designated by department	\$2,000	A Supervisor can approve a one-time higher spend in an emergency (i.e. storm or critical equipment failure) provided it is documented in an ‘information only’ email to the board
Clerk	\$1,000	
Fire Chief	\$3,000	
Other town employees	\$ 250	

**Capital Project Change Order Approval:**

The town board authorizes the designated supervisors with oversight for departments implementing approved capital plan projects to have change order approval involving **operational issues not to exceed \$5,000/month** for the capital plan projects in their respective departments, with the understanding these change orders will be presented and approved at the next regular board meeting.

**ADOPTED** this 2<sup>nd</sup> day of December 2024.

**BY THE TOWN BOARD**

Attest: \_\_\_\_\_

Anna Anderson, Clerk

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Jon Auge, Chair