

**Mission Township Capital Plan Update**  
**March 14, 2023, Annual Meeting**



**Plan to finance capital projects:**

Working with Ehlers, the Town Board developed a finance plan as follows:

- Spend up to \$800K of cash reserves.
- Assume debt to pay for balance of project costs.
- Propose new 'Capital Improvements' Levy of \$115K starting in 2023.
- Manage operations to limit future operating budget increases.


In 2022, the Town Board approved the following CIP Projects:

- ✓ Design and construction of new Truck Storage Building (Total Cost = \$392K/2022 spend = \$336K)
- ✓ Fire Department Tender 2 replacement (Total Cost = \$293K/1 year lead time so cost expected in 2023)
- ✓ Fire Department Turnout Gear replacement (Total Cost = \$97K/ 4–5-month lead time so cost expected in 2023)
- ✓ Applied for DNR grant for reclamation of Mission Park Drive (Total Cost = \$763K/Township portion is \$249K)
- ✓ The Park project progressed and spent \$151K of the projected \$174K, half of which is reimbursed by a DNR grant.

The Town Board will be consulting with Ehlers on finalizing the debt plan in April/May.

**Mission Township Budget Projection Plan:**

**Mission Township Budget Projection 2022 - 2026 - Assuming Use of Reserves and Bonds for Capital Projects**

	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Operating Levy	475,104	475,104	475,104	475,104	475,104
Capital Improvement Levy	-	115,000	115,000	115,000	115,000
<b>Total Township Levy</b>	<b>475,104</b>	<b>590,104</b>	<b>590,104</b>	<b>590,104</b>	<b>590,104</b>
Other Revenues	148,000	148,932	150,000	150,000	150,000
<b>Total Revenues</b>	<b>623,104</b>	<b>739,036</b>	<b>740,104</b>	<b>740,104</b>	<b>740,104</b>
<b>Actual/Projected Revenues</b>	<b>742,342</b>	<b>631,436</b>	<b>635,436</b>		
Operating Expenses	(511,674)	(511,701)	(524,494)	(537,606)	(551,046)
Existing Loan Payments	(45,000)	(22,000)	-	-	-
Est. New Debt Payments		(132,689)	(132,689)	(199,795)	(199,795)
<b>Total Expenses</b>	<b>(556,674)</b>	<b>(666,390)</b>	<b>(657,183)</b>	<b>(737,401)</b>	<b>(750,841)</b>
<b>Actual/Projected Expenses</b>	<b>557,132</b>	<b>559,113</b>	<b>542,198</b>		
<b>Est. Surplus before CIP Projects</b>	<b>66,430</b>	<b>72,646</b>	<b>82,921</b>	<b>2,703</b>	<b>(10,737)</b>
<b>Actual/Projected Surplus</b>	<b>185,210</b>	<b>72,323</b>	<b>93,238</b>		
<b>Reserves used for CIP Projects</b>	<b>409,879</b>				
<b>YE Reserves Balance</b>	<b>808,890</b>				

**NOTE:** Debt Payments are excluded from updated projections as the Board has not finalized a debt plan.