

## Mission Township, MN – Roads Committee

### January 7, 2025, Minutes



A meeting of the Mission Township Roads Committee was held on Tuesday January 7, 2025, at 5:30 PM, at the Town Hall.

**Attendance:** Committee members present were Chair Dave Hauser, Dave Meyer and Merle Roberts. Town Board Supervisor Jon Auge also attended.

**Agenda:** The proposed agenda was reviewed and adopted.

**Minutes:** The Committee reviewed the Minutes of the October 10, 2024, meeting and approved as presented.

**Report on Town Board Actions or Requests:** There was no new Roads report to review.

**Discussion Topics:** The Committee discussed the following topics:

- **DNR SPRA Grant Application of E. Bass Lake Road (EBLR).** The application has been submitted. Grants are awarded in early April, so we await hopefully positive news.
- **New Committee Members.** Discussion occurred on potential candidates to be added to the committee. This will be a topic again at the next meeting.
- **Proposed Driveway Access Ordinance.** The Committee reviewed the latest draft ordinance prepared by our township attorney. Discussion occurred on potential fees, inspections (town supervisor vs. town engineer), and the application process. J. Auge will bring in a proposed fee structure (including any deposit requirement), application form and process outline to the next meeting for review and recommendation to the town board. Committed members were asked to review the draft ordinance and bring proposed changes to the next meeting for discussion.
- **10-Year Road Maintenance Plan.** J. Auge provided a revised 10-Year Road Maintenance Plan updated for recent costs from Crow Wing County. The Committee reviewed and recommended it be included in the budget recommendation to the town board.
- **2025 Budget Changes & Proposed 2026 Budget.** The Committee reviewed the draft changes to the 2025 budget and proposed 2026 budget. After discussion and some revisions, the Committee recommended the revised document be submitted to the town board for their consideration at the February 3 Budget/Levy meeting.
- **New Business & Open Discussion:** None.

The Committee adjourned at 6:35 PM.

**Next Meeting:** The next meeting is scheduled for April 24, 2025, beginning at 5:30 PM, at the Town Hall.

**Topics for Next Meeting:**

- Further consideration of a Driveway Access Ordinance: fee structure, inspections & process Outline.
- Identification of new Committee members.
- Review & recommendation on 2025 summer work quotes and work plan.