

Mission Township, MN – Roads Committee

August 8, 2024, Minutes



A meeting of the Mission Township Roads Committee was held on Thursday August 8, 2024, at 5:30 PM, at the Town Hall.

Attendance: Committee members present were Chair Dave Hauser and Dave Meyer. Town Board Supervisor Jon Auge also attended.

Agenda: The proposed agenda was reviewed and adopted.

Minutes: The Committee reviewed the Minutes of the June 6, 2024, meeting and approved as presented.

Report on Town Board Actions or Requests: Jon Auge & Chair Hauser shared the July 8 and August 12 board meeting Roads/Roads Committee reports. The reports are available on the Township's website.

Discussion Topics: The Committee discussed the following topics:

- **Proposed 2025/2026 CIP Road Projects.** Discussion occurred on giving priority in 2025 to East Bass Lake Road due to the possibility of obtaining a DNR State Park Road Account (SPRA) grant. We will need to have Bolton & Menk prepare road specifications for the grant application. The grant application is due by November 1 with grants awarded in April 2025. The Committee recommends the town board approve Bolton & Menk's proposal and submission of the grant application.
- **Summer Maintenance Work.** The 2024 CIP Projects are complete. The Huxtable Point Road ditch washout issue on the south side of Huxtable Point Road between markers 29709 and 29748 was resolved to the property owner's satisfaction. The cost (\$2,409.66) will be included in the CIP invoice as a change order. The summer maintenance work by Anderson Brothers is complete except for the ATV approach at CSAH 3 and North Horseshoe Lake Road which will need approval from CWC. Jon will address this for the 2025 program. New speed limit signs on East Horseshoe Lake and East Bass Lake roads are awaiting installation by CWC.
- **Proposed Driveway Access Ordinance.** The Committee continued our discussion on the pros/cons of developing a driveway access ordinance. The Denmark Township, MN ordinance shared by Troy Gilchrist was again reviewed in detail. The town board agrees to move forward with considering such an ordinance. Next step is for Jon to work with Troy Gilchrist to draft an ordinance for the committee's/town board's review. He will also work to develop a permit application form and a process outline like what exists for P&Z plat applications.
- **New Business & Open Discussion:** We need to schedule the plow for the DOT inspection. Dave Hauser will work to get the severed electrical line on the Maintenance Building holding tank repaired before

winter since this line feeds the ‘full tank’ indicator in the building. The Fall road inspection is scheduled for September 25 at 10:00 AM.

The Committee adjourned at 6:50 PM.

Next Meeting: The next meeting is scheduled for October 10, 2024, beginning at 5:30 PM, at the Town Hall.

Topics for Next Meeting:

- Further consideration of a Driveway Access Ordinance.
- Consideration of Mailbox Supports expansion to existing roads.