

June 10, 2024 @ 7:00pm

Regular Township Meeting

Present – Chair Jon Auge; Supervisors Jim Roach, Bob Steele; Treasurer Mary Zabilla; Assistant Fire Chief Tim Yeagar, 2 – firefighters; clerk A. Anderson. There were 2 residents that signed the roster.

Zoom – Internet was offline, so Zoom was not available for the meeting.

Called to Order – J. Auge called the June Regular Township Meeting to order at 7:01pm.

Public Comments – Resident Scott Lenze commented that he was wanting to purchase land through a lot split from a neighbor that CWC Land Services indicated was being delayed by the township. He was advised the township is not involved in an administrative lot split.

Approval of Agenda – Add item #7 under Discussion/Action Items - Resolution pertaining to Write-in Votes. Approved with revisions.

Consent Agenda – J. Roach made a **motion (1)** to approve the Consent Agenda as follows:

- **Minutes** – May 13, 2024 Regular Township Meeting
- **Treasurers Report** – M. Zabilla reported – Beginning Balance \$2,292,091.10; Receipts \$165,719.94; Disbursements \$549,202.74; Ending Balance \$1,906,713.71. \$49.19 was received from the oil recycling. The first interest payment on the bond was made the end of May (\$47,954.17). Park's Court Reserve system generated \$1,500 last month.
- **Claims for Approval** - #10607 - #10632 (\$181,590.07) Checks #10630 - #10632 are voided as they are paid electronically via Paper Plan-it. F.I.R.E. from May claims still pending.
- **Park Expenditures** – Nothing new anticipated.
- **Crosslake Police Report** – May there were 88 calls – 417 year-to-date

Motion (1) seconded by B. Steele. Motion carried; all were in favor.

Regular Town Operating Reports – All reports can be found in their entirety on the town website – missiontownship.org

Fire Dept. – Assistant Fire Chief Tim Yeager reported

- 24 calls (2-Center; 2-Pelican; 19-Mission; 1-Mutual Aid) 60 calls year-to-date
- **Equipment** – Annual pump testing on E1 & E2 will be completed the next time Great Plains is in town. Bid was received from Auto Smith (\$2,309.29) to replace the struts in the Squad. J. Auge made a **motion (2)** to accept the bid from Auto Smith to replace the struts in the Squad in the amount of \$2,309.29; seconded by B. Steele. Motion carried; all were in favor.
- **PR/Events** – 50th Anniversary – Open House June 22nd from 11am – 1pm. B. Steele made a **motion (3)** to sponsor Root Beer Floats for this event, not to exceed \$500; seconded by J. Auge. Motion carried; all were in favor.
- **Training/Meetings** – 6/11 Fire Dept. Mtg.; 6/18 Hazmat Training.; 7/19 Med Compass – Physicals from 3:30 to 7:00pm; 8/20 Search & Rescue and Medical
- **Fire Relief** – Hosting a Street Dance on July 20th at Mission Tavern. There was discussion regarding Fire Relief pension process for Judi Lawerence and what the time expectation is/should be from requesting a pension to approval. J. Auge asked E. Anderley to provide a standard timeline to the town board at the July meeting.
- **New Tender 2 Vehicle** – Additional equipment is needed to outfit the truck when received - a list is in progress. B. Steele will to monitor the progress.
- **Form F1A** – J. Auge stated the rules have changed and there is no longer a grace period when filing this form to the state. Late fees may be applied if the forms are not turned in by the due dates.
- **MBFTE Reimbursement** – B. Steele made a **motion (3)** to approve the submittal of the request for reimbursement funds from MBFTE in the amounts of \$2,450 (Northpoint); \$1,000 (F.I.R.E Training-dated 5/21/24); \$1,000 (F.I.R.E. Training-dated 5/28/24); seconded by J. Roach. Motion carried; all were in favor.

Roads/Road Committee Update – J. Auge reported

- Mailbox supports have been installed as requested for new mail delivery on EHLR & Pine Cone Ln.

- Huxtable Point Repair – Working to create a more permanent fix with Bryan Drown & Anderson Bros.
- Speed Signage – E. Horseshoe Lk Rd & E. Bass Lk Rd have been ordered and they’ll be installed as it fits into CWC’s schedule.

Planning & Zoning Update – Williamson – Variance for deck replacement; DRT meeting 5/28/2024 (pending)

Park/Park Committee Report

- Maintenance – Members continue to assist with ongoing maintenance. Some of the buildings are in need of repairs and staining.
- Trails – Clean-up continues with the assistance of Rob Saunders (and his chipper).
- Misc. – Sue Peterson and Kathy Strampe have planted flowers around the park sign. Getting bids for potential tree removal and stump grinding. Looking into costs for additional ground coverage in playground area.
- Park Attendant Scott Lenzmeier suggested looking into getting a rear mower. B. Steele will look into quotes for a rear mower and a pressure washer for park use.

Cemetery – Board approved/signed a cemetery deed for Vander/Olson family. There was discussion regarding purchased lots being sold and/or gifted to family members and in some cases non-family members. This may create recording issues since we often do not know of the sell/gift until a burial is requested. There was additional discussion regarding general maintenance costs of the cemetery. After extended discussion, B. Steele made a **motion (4)** to revise the verbiage in the Cemetery Rules & Regulations to state ‘The owner of a burial space is not authorized to sell or gift such space to another person. If the owner desires to dispose of a burial space, he/she must resell it to the township. The seller shall present adequate proof of ownership, and the price shall be the same as that for which he/she originally purchased it from the township’; seconded by J. Auge. **Motion carried 2-1** with J. Roach opposed.

Transfer Station – It was reaffirmed that Mission Transfer Station no longer accepts hazardous materials per town policy.

Discussion/Action Items – All documents can be found on the township website (missiontownship.org)

- **Town Maintenance Position** – J. Auge made a **motion (5)** to hold a ‘Special Meeting’ on Thursday, June 27, 2024 @ 5:00pm; the purpose of this special meeting is to discuss town maintenance position and to provide town input on the Crow Wing County Comprehensive Plan; seconded by B. Steele. Motion carried; all were in favor.
- **Town Legal Representation** – There was discussion regarding Troy Gilchrist and Jason Hill leaving the law firm of Kennedy & Graven to form their own firm called Town Law Center PLLP. J. Roach made a **motion (6)** to Retain Legal Representation from Troy Gilchrist with Town Law Center PLLP; seconded by B. Steele. Motion carried; all were in favor.
- **Town Asset Inventory** – Deferred until the July 8th Regular Township Meeting.
- **Potential Driveway Ordinance** – There was discussion regarding support for a potential driveway ordinance. The board’s consensus was it is worth pursuing so the Roads Committee will continue their work and bring it to the town board for consideration in the Fall.
- **Paul Bunyan Scenic Byway** – They were looking for potential support – ‘No Action’ at this time. The chair will communicate our thoughts to their board.
- **Resolution Governing Write-In Vote Counting** – After discussion the board’s consensus was to keep write-in counting as is currently done (all names voted are tabulated) so no resolution is needed.

Adjourn – J. Auge made a **motion (7)** to adjourn the June 10th Regular Township Meeting at 8:40pm; seconded by B. Steele. Motion carried; all were in favor.

Respectfully Submitted,

Anna Anderson
Clerk

Jon Auge
Chair

*****Minutes are unapproved until the July 8th Regular Township Meeting *****