

May 13, 2024 @ 7:00pm

Regular Township Meeting

Present – Chair Jon Auge; Supervisors Bob Steele, Jim Roach Treasurer Mary Zabilla; Fire Chief Chad Allord, 2 – firefighters; clerk A. Anderson. There was 1 resident that signed the roster.

Zoom – No attendants.

Called to Order – J. Auge called the May Regular Township Meeting to order at 7:02pm.

Approval of Agenda – Add under Discussion/Action #5-Park Maintenance Applicants; #6-Resolution 2024-04 SS4A. Approved with revisions.

Presentation – Lynn Scharenbroich with Paul Bunyan Scenic Byway Assoc. provided an overview of the scenic byway, the role of the association and requested monetary support from the township.

Consent Agenda – J. Roach made a **motion (1)** to approve the Consent Agenda as follows:

- **Minutes** – April 8, 2024 Regular Township Meeting (under Transfer Station – clarification, J. Roach forwarded the \$756 to the Treasurer); April 22, 2024 Board of Appeal and Equalization Meeting
- **Treasurers Report** – M. Zabilla reported – Beginning balance \$2,292,091.10; Receipts \$145,481.27; Disbursements \$460,098.12; Ending balance \$1,977,078.33. M. Zabilla stated that she had a meeting with Ehlers Financial on April 23rd; they discussed the anticipated larger expenditures the township will be expecting within the next six months. Interest rates are very favorable at this time; they do expect a slight decrease in interest rates later this year.
- **Claims for Approval** - #10571 - #10606 (\$40,810.03) Checks #10604 - #10606 are voided as they are paid electronically via Paper Plan-it. Clerk had sent an invoice out to the Supervisors for review from Fire Safety U.S.A. dated 6/22/2023 – per B. Steele payment was to be held until further clarification.
- **Park Expenditures** – None anticipated.
- **Crosslake Police Report** – April there were 93 calls – 329 year-to-date.

Motion (1) seconded by B. Steele. Motion carried; all were in favor.

Regular Town Operating Reports – All reports can be found in their entirety on the town website – missiontownship.org

Fire Dept. – Chief Chad Allord reported

- 13 calls (5-Center; 8-Mission) 36 calls year-to-date
- **Equipment** – Town website needs to be updated to reflect personnel changes; Dept. is working on completing an inventory of all trucks for board review in June – and will then work on full town hall inventory.
- **Personnel** – 3 new fire fighters are enrolled in fire 1 & 2 training and are progressing great.
- **Budget/Purchases** – Purchasing 5 glucometers; new struts for squad – out for bids.
- **PR/Events** – June 22nd Fire Relief will be serving pulled pork sandwiches and will participate in the Mission Parade.
- **Training/Meetings** – 5/14 Medical Training; 5/21 Propane Burn; 5/28 Forcible entry; 6/11 Fire Dept. Mtg.
- **Overnight Duty Crew** – Currently there are 2 fire fighters on the ODC. B. Steele stated the program needs to be redefined/reworded, plus Troy Gilchrist advised the program as structured presents potential legal issues. The board agreed to discontinue the ODC program, consider the existing 2 individuals standard firefighters with the option to stay overnight at the Fire Station with the prior approval of the Fire Chief.
- **Fire Relief** – J. Auge questioned why required reports due to the State are frequently late creating a negative image for our township and requested the board's concern be communicated to the Relief Association.

Roads/Road Committee Update – J. Auge reported

- **Summer Maintenance Work** – J. Auge made a **motion (2)** to approve the (5) individual quotes from Anderson Brothers as submitted totaling \$30,055.39; seconded by B. Steele. Motion carried; all were in favor.

- **Speed Limit Signs** – B. Steele made a **motion (3)** to place 4 – 50mph signs on East Horseshoe Lake Road; 4 – 45mph signs on East Bass Lake Road and 2 – curve warning signs on EHLR as authorized by the MnDOT speed study and recommended by Crow Wing County; seconded by J. Roach. Motion carried; all were in favor.

Planning & Zoning Update – Teeters – Lot split; DRT meeting on 5/13/2024

Park/Park Committee Report

- B. Steele stated there had been issues with the well at spring start-up. Two quotes were received. Lampberts - \$3,900 & Blue Water Wells - \$3,100; after review B. Steele made a **motion (4)** to accept the bid from Blue Water Wells; seconded by J. Auge. Motion carried; all were in favor.
- Park Committee member Dave Baker stated as of June 1st he would no longer be the Administrator of the Pickleball Court Reserve. There was further discussion regarding continuing with Pickleball Reserve. B. Steele suggested continuing with the program for the season provided volunteer leadership comes forward to administer the reservations. The board agreed with this approach.

Cemetery – Board approved/signed cemetery deed for Bob Barry family.

Transfer Station – Open for the season; Saturdays from 9:00am to 3:00pm.

Discussion/Action Items – All documents can be found on the township website (missiontownship.org)

- **Re-appointments to Roads Committee (2-year term)** – B. Steele made a **motion (5)** to reappoint road committee members – Dave Hauser; Dave Meyer; Merle Roberts; Jon Auge for a 2-year terms; seconded by J. Roach. Motion carried; all were in favor.
- **Mission Town Contribution to Fire Relief Fund Discussion** – After discussion; No action at this time.
- **Town Maintenance Position** – Deferred to June meeting.
- **2024 Key Initiative** – Deferred to June meeting.
- **Park Maintenance Position** – Board reviewed seven applicants. After discussing the applicants, J. Roach made a **motion (6)** to offer the position to Scott Lenzmeier; pending a background check; seconded by J. Auge. Motion carried; all were in favor.
- **Resolution 2024-04 Regarding SS4A Planning Grant** – B. Steele made a **motion (7)** to approve Resolution 2024-04 Regarding SS4A Planning Grant to be a Co-Applicant to the City of Crosslake’s application seeking federal planning funds for multi-modal transportation; seconded by B. Steele. J. Roach opposed; motion carried.
- **MBFTE** – J. Auge made a **motion (8)** to approve the submittal of the request for reimbursement funds from MBFTE in the amount of \$1,400.00 (F.I.R.E. Training); seconded by B. Steele. Motion carried; all were in favor.

Adjourn – B. Steele made a **motion (9)** to adjourn the May 13th Regular Township Meeting at 9:15pm; seconded by J. Roach. Motion carried; all were in favor.

Respectfully Submitted,

Anna Anderson
Clerk

Jon Auge
Chair

Minutes are unapproved until the June 10th Regular Township Meeting **