

March 12, 2024 @ 7:00pm

ANNUAL TOWNSHIP MEETING

Called to Order – Clerk A. Anderson called the Annual Township Meeting to order.

Roster – Thirteen (13) residents signed the roster and will become part of the minutes.

Zoom – There was one (1) property owner.

Election of Moderator – Clerk asked for nominations from the floor. Kris Havir made a **motion (1)** to nominate Dave Hauser as Moderator, seconded by Mary Zabilla. Clerk called for a vote. With no ‘Nays’, **motion carried unanimously.**

Announce Agenda – D. Hauser reviewed the agenda – residents accepted as presented.

Approval of Minutes from the March 14, 2023 Annual Meeting – After review D. Hauser asked for a motion to approve. Ray Zabilla made a **motion (2)** to approve the March 14, 2023 Annual Meeting Minutes as written, seconded by Bob Steele. Moderator called for a vote. With no ‘Nays’ **motion carried unanimously.**

Reports – *(Brief summary for each area with key accomplishments for 2023. Reports can be found in their entirety on the township website: missiontownship.org)*

- 1) **Annual Audited Financial Report** – Treasurer Mary Zabilla reviewed the audited 2023 financials. Receipts were \$5,022,227.12; Disbursements were \$5,021,867.56.
- 2) **Crosslake Police Report** – Police Chief Jake Maier reported 944 calls (2022 – 862 calls); 3-year contract was approved by the board at the March 11th Regular Township meeting.
- 3) **Fire Dept. Report** – Fire Chief Chad Allord reported 140 calls for 2023 – Center Twp. 39; Pelican Twp. 13; Mission 83; Mutual Aid 5 (2022 – 202 calls). Looking ahead for 2024 Community Outreach – Celebrating 50 years of MTFD; Pancake Breakfast; Raffles Sales. The Fire Dept. is dedicated to providing outstanding service to our community, through training and timely response to our community. Average response time is 6-8 minutes. MTFD currently has 23 firefighters.
- 4) **Roads Report** – 2023 Key Highlights – Completed 3-year signage update; Reclaimed Mission Park Dr & a portion of EHLR; Developed Road standards to guide future development; Developed Draft for Right-of-Way Ordinance; Initiated speed studies for E. Horseshoe Lk. Rd. & E. Bass Lake Rd. (new speed limits for these roads will be posted EHLR – 50mph & E. Bass – 45mph); Mission plowed 22 times during the 2022/2023 season.
- 5) **Park & Recreation Report** – MN DNR grant was completed before the July 2023 deadline; misc. grants allowed for additional trails; ‘Summer Starter’ is scheduled for June 22, 2024; a pickleball reservation system is in place.
- 6) **2023 Town Board Key Accomplishments** – (few highlights) Board maintained a flat Operational Levy for 3 years; Established Town Planning Commission; Ordered Tender 2 Fire Truck & new Fire Radios; Bonded for CIP of \$1,430,000; revised town operating policies & procedures.
- 7) **Capital Improvement Plan Highlights** – Town board developed our Capital Plan (CIP) 2022-2026 that was approved in April of 2022; Board continues to work through the CIP priority project list; Reserves are being maintained at approximately \$600K (one year’s budget) for unexpected items

New Business (electors) – Candi Fuller commented on the Crosby school referendum not passing – any input/ideas for fund raising would be appreciated. You can contact Candi @ candifuller@gmail.com.

Business Items

- 1) **Consideration and approval of Elector Resolution 2024-01** – Authorizing the town board to adopt Right-Of-Way Regulations. Ray Zabilla made a **motion (3)** to adopt the Town Elector Resolution No. 2024-01 Authorizing the Town Board to Adopt Right-Of-Way Regulations, seconded by Kris Havir. **Motion carried unanimously.**
- 2) **Consideration of the following motion** – Pursuant to MN Statute 365.10, Subd. 12, we authorize the town board to spend up to \$1,000 annually to commemorate an event of historical significance to the town, to recognize volunteers, service efforts and retiring town officers and employees, or to host or support a community celebration. **Motion (4)** so moved by Ray Zabilla; seconded by Bob Steele. **Motion carried unanimously.**

3) **Approval of Proposed 2025 Levy** – Kris Havir made a **Motion (5)** to approve the 2025 Levy as follows:

General Fund Operating Levy: \$475,104 (Same as 2022-2024)	
General Fund	\$210,100
Fire Operations	\$129,000
Roads	\$ 99,354
Park	\$ 36,650

Capital Improvements Levy \$115,000

Total 2025 Levy \$590,104

Motion (5) seconded by Candi Fuller. Moderator called for a vote. **Motion carried unanimously** with no ‘Nays’.

4) **Set the Date and location for the 2025 Annual Meeting** – Candi Fuller made a **Motion (6)** to set the date for the **2025 Annual Township Meeting** for March 11, 2025 @ 7:00pm at the Mission Town Hall; with an alternate date in case of inclement weather of March 18, 2025 @ 7:00pm (per MN Statue 365.51, Subd. 1); seconded by Ray Zabilla. **Motion carried unanimously.**

Adjourn – Ray Zabilla made a **Motion (7)** to **adjourn** the March 12, 2024 Annual Township Meeting at 8:00pm; seconded by Merle Roberts. **Motion carried unanimously.**

Respectfully Submitted,

Anna Anderson
Clerk

Dave Hauser
Moderator