

October 9, 2023, Regular Board Meeting

ROADS REPORT – ROADS COMMITTEE UPDATE

Information/Update Items:



Mission Township, MN
 'A QUIET PLACE TO BE'

The Roads Committee is working on the following items.

Item	Key Next Steps	Status
Right-of-Way Ordinance	1. Finalization by Roads Committee (Apr) ✓ 2. Review by Town Board (Jun) ✓ 2. Approval by attorney (Sep) 3. Adoption by Planning Commission & Town Board and publication by Clerk (Oct)	Pending review by Attorney
Maintenance Schedule for Truck Storage Bldg.	1. Finalize draft schedule (Oct) 2. Review by Roads Comm. (Oct)	Drafting schedule
2023 Sign Plan	1. Finalize plan by Roads Comm. (May) ✓ 2. Approval of Sign Order by Town Board (Jun) ✓ 3. Installation of signs by CWC (Fall)	Sign Plan Approved by Board – Awaiting completion of work by CWC
Develop ROW Maintenance Plan	1. Draft initial multi-year plan by Roads Comm. (Nov) 2. Determine 2023 storm clean-up needs (May) ✓ 3. Review and approval by Town Board (Dec)	Roads Committee identifying initial components of Plan

Blue text = new item or timing since last report / ✓ = Completed

Update/Action Items:

- ✓ Signs to complete our Sign Plan ordered by CWC and awaiting delivery. Installation planned to be completed by year-end as schedules permit.
- ✓ Plow truck at Facility for DOT inspection, service maintenance and minor repairs.
- ✓ Winter storm clean-up completed. Awaiting invoices to file disaster claim with State.
- ✓ Exploring a mutual aid or back-up plan in event of in-season plow truck down time.
- ✓ Developing a 10-year Roads Maintenance Schedule to aid in future budget decisions.

Action: Accept 2023 Roads Inspection report (Motion).