



Mission Township
2022/2023 Winter Storm Clean-up Plan
April 10, 2023

Disaster Assistance Program Background

The Minnesota State Public Disaster Assistance Program reimburses eligible applicants for costs incurred to prepare for, respond to, and recover from a significant disaster. The program is administered by the MN Department of Public Safety-Division of Homeland Security and Emergency Management (HSEM) and is invoked only when federal aid is not available. The Legislature funds the program by allocating contingency funding to the Disaster Assistance Contingency Account. Only public entities are eligible for assistance under the program for emergency work undertaken before, during and after a disaster to protect public health and safety or prevent damage to improved public or private property. Such work includes debris removal and repairing roads and public infrastructure (buildings, parks, recreational equipment, and structures) damaged because of the disaster. To qualify for assistance the Governor must declare a disaster and eligible entities in the applicant's county must collectively incur eligible costs that meet the required threshold. State assistance is limited to 75 percent of the applicant's eligible and documented costs.

Mission Township Situation

Mission Township experienced damage the day of and following the winter storm on December 14/15, 2022, on our roadways and in our park. The damage required work by our Supervisors, Fire Department, contractors, and volunteers to remove downed trees opening blocked roads. After the event there is significant debris cleanup required to restore the park and ROWs to their usual condition. Since collectively Crow Wing County met the threshold and the Governor declared this event a disaster for CWC (2023-SD-070) we are eligible for assistance. We applied on March 27 and were accepted on March 30. We submitted an estimated \$4,000 day of event costs and \$30,000 in debris cleanup costs but are not limited to this estimate and have one year from the 1-31-2023 disaster declaration to submit our documentation.

Mission Township Plan

We will consolidate our cleanup efforts and costs into a single submission for disaster assistance.

Day of Event Costs:

1. Paid Claim 10122 to Van Horn Services for clearing trees from roads (\$3,000)
2. Fire Chief to identify their costs (equipment + labor) per request in 3-30-2023 email.

Debris Cleanup Plan:

1. Road ROW cleanup will be done by Van Horn Services beginning with priority roads (those with highest traffic volume or debris extending onto roadway) starting when weather permits.
2. Cleanup effort will focus on ROW to the tree line or adjacent property (generally 6-8 feet) with the following criteria:
 - Debris laying in the ROW.
 - Debris obstructing roadway lines of sight.
 - Branches hanging lower over the roadway which may interfere with traffic.
 - Damaged branches or trees that are likely to fall on the road or in the ROW.

- Debris and hanging branches on private property not impacting the roadway or ROW are the responsibility of the property owner.
3. Debris will be chipped or hauled away where feasible. Requests from property owners to keep tree wood will be honored.
 4. Roadway cleanup will likely take 2-3 months elapsed time for completion.
 5. Park cleanup will be done by attendant/volunteers and Van Horn Services. The goal is for completion by Memorial Day weekend. Hours and costs must be segregated and reported separate from normal maintenance activity.
 6. The Chair will coordinate collection of reporting and submission of documentation to HSEM and will provide the Board with monthly updates of activity and costs until debris cleanup is complete.

This is the process we will follow for future storms where a disaster declaration is made.