

November 7, 2022 @ 7:00pm

Regular Township Meeting

Present – Chair Bob Steele; Supervisors Jon Auge, Jim Roach; Treasurer Mary Zabilla; Fire Dept. Staff – Eric Anderley, Chad Allord, Jill Allord; clerk A. Anderson. There were 4 residents that signed the roster.

Zoom – No attendees.

Called to Order – B. Steele called the November 7th Regular Township Meeting to order at 7:00pm.

Public Comments – Resident Clarence Kurowski. stated he would like to donate his boat to the Fire Dept. to aid in rescues. Eric Anderley will get details from resident and discuss with Chief Makowski.

Consent Agenda – J. Auge made a **motion (1)** to approve the Consent Agenda as follows:

- **Minutes** – October 3, 2022 (Regular Township Meeting)
- **Treasurers Report** – Receipts \$80,141.86; Disbursements 112,545.39; Cash Balance as of Nov. 2 - \$929,990.63
- **Claims for Approval** - #9989 - #10020 (\$67,203.21) checks #10018 - #10020 are void as they are paid electronically thru Paper Plan-it
- **Park Expenditure** – No major expenses
- **Crosslake Police Report** – 63 calls; year-to-date 605

Motion (1) seconded by J. Roach. Motion carried; all were in favor.

Fire Dept. Report – Chief III Eric Anderley reported 13 calls; 168 calls year-to-date

- **Upcoming Events** – 11/1 Officer Meeting; 11/15 Regular Fire & Relief Meeting; 11/22 Training; 11/29 Training
- **Budget Concerns/Updates** – Preapproved Expenses Request; AT&T \$79.95 (budgeted); Rescue Rope \$504.90. J. Auge made a **motion (2)** to approve fire expenses as requested, seconded by J. Roach. Motion carried; all were in favor.
- **Paper Submittals** – MTFD SOP and Emergency Plan deferred to next month.

Fire Relief Report – E. Anderley stated Special Fund was \$560,160. BINGO will be starting on Nov 22 at Gas Can Bar & Grill (thru Brainerd American Legion).

Road & Bridge / Road Committee Report – Annual Road Inspection was completed on October 19th; Road Committee will provide a summary report at the December Regular Township meeting.

Capital Planning Update – J. Auge reviewed the Field Observation report from Baratto Brothers regarding the Storage Building (this can be found in its entirety on the website)

Planning & Zoning Update – J. Auge stated CWC will be holding a meeting regarding STR's (short term rentals). There are currently 13 licenses for STR's in Mission Township. County will ask if Mission Board supports the existing ordinance in place for STR's. Board all agreed in support of CWC's current ordinance.

Park Committee Report – Liaison B. Steele stated the grant work has been completed and funds received. Tennis and Pickleball nets have been removed for the season.

Cemetery - Caretaker Donnie Berg has staked the Cemetery in preparation for the winter.

Transfer Station – J. Auge questioned the amount of revenues coming in to the Transfer Station.

Discussion/Action Items

- **Preliminary Discussion on Pelican Twp. Fire Contract** – J. Auge suggested looking at a 3-year contract versus a 5-year contract. There was discussion regarding verbiage of the Fair Share Amount not exceeding 3%. B. Steele will contact Pelican Township regarding contract details and report back to board.

- **Status of Contract with Gary Norwood** – It was not quite sure from last month who was working on this contract. B. Steele will contact Gary Norwood (Norwood & Son) and have a contract prepared for board approval.
- **Board of Canvass Meeting** – J. Auge made a **motion(3)** to schedule the ‘Board of Canvass’ meeting for Wednesday Nov. 16th at 6:00pm, seconded by B. Steele. Motion carried; all were in favor.
- **Annual Fire Contract Review – Center Township** – J. Auge made a **motion(4)** to schedule a meeting with Center Township for an Annual Fire Contract Review on December 8th at 6:00pm, seconded by J. Roach. Motion carried; all were in favor.
- **Election Judges** – B. Steele made a **motion(5)** to accept Michael Blassey and A. Anderson as Head Judges for the General Election and all other elections judges that have completed the training through Crow Wing County, seconded by J. Auge. Motion carried; all were in favor.
- **Paint Estimate** – J. Auge made a **motion(6)** to accept the estimate from Ganske’s Quality Painting in the amount of \$5,100 for the painting of the interior walls of Mission Town Hall and to approve the install of closets not to exceed \$5,000, seconded by B. Steele. Motion carried; all were in favor.
- **ARPA Resolution** – B. Steele stated we should have a resolution for Revenue Loss Provision regarding the ARPA funds. Thou not necessary, it states where the funds were delegated to. J. Auge made a **motion(7)** to approve Resolution No. 2022-07 (A Resolution to Elect the Standard Allowance Available under the Revenue Loss Provision of the Corona Virus Local Fiscal Recovery Fund Established under the American Rescue Plan Act), seconded by B. Steele. Motion carried; all were in favor.
- **IT Estimate Digital Horizons** – J. Auge made a **motion(8)** to accept the estimate from Digital Horizons (dated 10/20/22) in the amount of \$18,237.84 for audio video conferencing – updates & fixes within Mission Town Hall and to approve the purchase of an 85” TV at an additional cost of \$1,600 to \$1,800, seconded by B. Steele. Motion carried; all were in favor.
- **Planning & Zoning Ordinance** – Suggestions from the Board were deferred until the December meeting.

Adjourn – J. Auge made a **motion(9)** to adjourn the November 7th Regular Township Meeting at 8:15am, seconded by B. Steele. Motion carried; all were in favor.

Respectfully Submitted,

Anna Anderson
Clerk

Bob Steele
Chair

*****November minutes are unapproved until the December 5th Regular Township Meeting *****