

March 8, 2022 @ 7:00pm

## ANNUAL TOWNSHIP MEETING

**Called to Order** - Clerk A. Anderson called the Annual Township Meeting to order.

**Roster** – Twenty-four (24) residents; one (1) non-resident signed the roster and will become part of the minutes. There were three (3) residents and three (3) property owner on Zoom. All present stood for the pledge of allegiance.

**Election of Moderator** – Clerk asked for nominations from the floor. Terry Havir made a **motion (1)** to nominate Dave Hauser as Moderator, seconded by Jon Auge. Clerk called for a vote. With no ‘Nays’, **motion carried unanimously.**

**Agenda & Approval of Minutes** – D. Hauser reviewed the Agenda and Minutes from the March 9, 2021 Annual Meeting. Carl Anderson made a **motion (2)** to accept the Agenda and approve the Minutes from the March 9, 2021 Annual Meeting, seconded by Bob Steele. Moderator called for a vote. With no ‘Nays’, **motion carried.**

**Reports:** *(Brief summary for each area with key highlights for 2021; reports can be found on the township website in their entirety)*

- **Annual Audited Financial Report** – Treasurer Mary Zabilla - Beginning balance was \$1,087,204.32; Receipts were \$866,771.21; Approved disbursements were \$800,187.43; Balance as of December 31, 2021 was \$1,153,788.10.
- **Annual Crosslake Police Report** – Police Chief Erik Lee reported on 736 calls for 2021.
- **Annual Fire Dept. Report** – Fire Chief Eric Makowski – reported 171 calls for 2021, with the majority being medical (9-Pelican & 59-Center Townships). 26 active members.
- **Road & Bridge Report** – Supervisor Jon Auge/Committee Chair Dave Hauser – Completed an inventory of roads. Developed a priority list for road reclamation. Completed an inventory of signage. Developed a preliminary design for a proposed maintenance building. Worked with Bolten & Menk to develop a grant proposal for reclamation of Mission Park Drive. Conducted a ‘Annual Road Inspection’. Created a proposed road maintenance budget. Drafted snow plowing and right-of-way policies.
- **Park & Recreation Report** – Committee Chair Jim Peterson – Park Committee was formed in 2020 to consider improvements and additions to the park. March of 2021 applied for a \$83,000 grant; grant was awarded in July. Grant will be used for: new playground equipment, 2 pickleball courts, new roof on pavilion, resurface basketball court. Contracts have been signed for new playground equipment and with Anderson Bros. for the pickleball courts. Community Event - ‘**Social at the Park**’ will be held on Saturday June 11, 2022.
- **Mission Township 2021 Accomplishment** – Chair Bob Steele – Appointed a new treasurer and supervisor to fill vacated seats. Updated Cemetery and Transfer Station Policies. Applied for American Rescue Plan funds and received \$93,764, COVID related conditions do apply when spending the funds. Held an ‘Open House’ to solicit feedback regarding ‘Capital Improvements’. Website has been updated (**missiontownship.org**). Fall & Spring Newsletters were sent out to residents.
- **Capital Plan Report** – Supervisor J. Auge – Developed a ranked list of 14 ‘Capital Projects’. Hired Ehlers, Inc. to assist with finance options for proposed ‘Capital Projects’. *(This priority list with estimated costs can be found on the township website).*

**New Business** – Michael Blassey questioned the possibility of having Household Recycle at the Transfer Station (April – October). Board will review and check with Crow Wing County.

B. Steele stated the board is working on An Interim Ordinance Imposing a Moratorium on subdivisions. This will be for ‘plats’ only.

### Business Action Items:

1. Candi Fuller made a **motion (3)** to authorize the Town Board to spend town funds to support a community celebration and recognize volunteers and retiring officials; seconded by Jeff Schommer. Moderator called for a vote. With no ‘Nays’, **motion carried unanimously.**
2. Michael Blassey made a **motion (4)** to authorize the creation of a ‘Capital Reserve Fund’ and designate its use for any lawful township purpose; seconded by Carl Anderson. Moderator called for a vote. With no ‘Nays’, **motion carried unanimously.**

3. Kris Havir made a **motion (5)** to approve the 2023 Levy as follows:

<b>General Fund Operating Levy</b>	<b>\$475,104</b>	(Same of 2022)
<b>Capital Improvements Levy</b>	<b>\$115,000</b>	
<b>Total 2023 Levy</b>	<b>\$590,104</b>	

Motion (5) seconded by Erik Lee. There was discussion. Moderator called for a vote. Motion carried **unanimously** with no 'Nays'.

4. Carl Anderson made a **motion (6)** to set the date for the 2023 Annual Township Meeting for March 14, 2023 at 7:00 PM at the Mission Town Hall; with an alternate date of March 21, 2023 at 7:00 PM; seconded by Michael Blassey. Motion carried; all were in favor.

**Adjourn** – Jim Roach made a **motion (7)** to **Adjourn** the 2022 Mission Township Annual Meeting; seconded by Jeff Schommer. Motion carried **unanimously**.

Respectfully Submitted,

Anna Anderson  
Clerk

Dave Hauser  
Moderator

**\*\*\*\*\*March 8, 2022 Annual Meeting Minutes are un-approved until the 2023 Annual Meeting on March 14, 2023 at 7:00pm, Mission Town Hall\*\*\*\*\***