

December 13, 2021 @ 6:30pm

2022 Reorganization Meeting Minutes

Present – Chair Jim Roach; Supervisors Bob Steele, Jon Auge; Treasurer Mary Zabilla; Fire Chief Eric Makowski; Resident Dave Hauser; clerk A. Anderson.

Call to Order – J. Roach called the 2022 Reorganization Meeting to order at 6:34pm.

Approve Minutes – 2021 Reorganization Meeting Minutes were reviewed. B. Steele made a **motion (1)** to approve the January 6, 2021 Reorganization Meeting Minutes, J. Roach seconded. J. Auge abstained as he was not on the board at that time. Motion carried.

Appoint Chair/Vice Chair – B. Steele stated the Chair position should be rotated each year. There was discussion. B. Steele made a **motion (2)** to rotate the Chair position on a yearly basis, seconded by J. Auge. Motion carried; all were in favor. J. Auge made a **motion (3)** to nominate B. Steele as Chair for 2022 starting at the January 3, 2022 Regular Township Meeting, seconded by J. Roach. Motion carried; all were in favor. B. Steele made a **motion (4)** to nominate J. Auge as Vice Chair for 2022 starting at the January 3, 2022 Regular Township Meeting, seconded by J. Auge. Motion carried; all were in favor.

Financial Institution – M. Zabilla stated she was working on getting a ‘Collateral Agreement’ with Bremer and was confident in continuing with Bremer Bank. J. Auge so **moved (5)** to remain with Bremer Bank as the township financial institution, seconded by B. Steele. Motion carried; all were in favor.

Media Communications – J. Auge made a **motion (6)** to use Brainerd Dispatch for all publishing; township website - missiontownship.org and the town hall will be used for all postings of meeting dates and minutes, seconded by B. Steele. Motion carried; all were in favor.

Liaisons – Supervisors will be liaison for the following areas:

- B. Steele – Chair, Park, Fire Dept.
- J. Auge – Vice Chair, Road & Bridge, Weed Inspector
- J. Roach – Cemetery, Transfer Station, Town Hall

B. Steele made a **motion (7)** to remain the same Liaison’s as was appointed at the June 7, 2021 meeting, seconded by J. Auge. Motion carried; all were in favor.

Fire Relief Ex-officio – J. Auge made a **motion (8)** to appoint B. Steele and M. Zabilla as Fire Relief Ex-officio, seconded by B. Steele. Motion carried; all were in favor.

Compensation Rates – Attorney Troy Gilchrist suggested a format in the form of a resolution for Compensation Rates. J. Auge had prepared said Resolution. All reviewed and made changes were needed. J. Auge made a **motion (9)** to adopt the ‘Resolution establishing Compensation, Meeting Attendance Rates, Hourly Compensation Rates, Mileage Reimbursement and Delegated Spending Authority for Mission Township #2021-5’ with all changes discussed, seconded by B. Steele. Motion carried; all were in favor. Resolution can be found on the township website (missiontownship.org under ‘Policies and Procedures’ heading) and in the clerk’s office in its entirety.

Establishing Fee Schedule – Township collected fee schedule was reviewed by all. B. Steele made a **motion (10)** to adopt the ‘Resolution establishing a Fee Schedule for Mission Township #2021-4’, seconded by J. Auge. Motion carried; all were in favor. Resolution can be found on the township website and in the clerk’s office in its entirety.

Motion to Adjourn – B. Steele made a **motion (11)** to adjourn the Reorganization meeting at 8:07pm, seconded by J. Auge. Motion carried; all were in favor.

Anna Anderson
Clerk

Jim Roach
Chair