

February 8, 2021 @ 7:00pm

Special Meeting – Discuss Treasurer Vacancy & Plan for Annual Meeting

Present – Chair Jim Roach, Supervisors Bob Steele, Jeff Schommer and clerk A. Anderson. Fire Chief Eric Makowski arrived later.

Present via Zoom – Dave Hauser.

J. Roach called the Special Meeting to order at 7:10pm.

*******Discuss Treasurer Vacancy*******

Discussion first started with posting and advertising for the Appointment of a Treasurer. It was also stated that the board may appoint a spouse to fill the vacant position as long as the proper requirements are met. Each Supervisor had been in contact with an independent audit/CPA company. These companies’ fees ranged in price per hour. Companies were – Larsen & Allen, Paper Plan-it and Lakes Area CPA.

After further discussion it was agreed the J. Schommer would put a Job Description together. Clerk will draft a classified ad for board review, after review it will be placed in the Brainerd Dispatch, The Echoland Shopper, Northland Press and our website – missiontownship.org. Possible candidates will be requested to respond before February 26th.

Once board appoints a treasurer a Certificate of Appointment will be filed in the clerk’s office.

*******Planning for Annual Meeting*******

Board stated the March 9, 2021 Annual Meeting will be held In-person and via Zoom Link located on our website – missiontownship.org.

Board reviewed the amount of square footage in the town hall. Fire Chief stated that vehicles could be moved outside and the Annual Meeting could be held in the Fire Bay. After checking square footage there; it was determined that we would be able to have seating for 26 people with proper social distancing.

There was discussion regarding how to count votes with residents attending via Zoom Link. Conversation moved to the residents attending via Zoom Link – if they were able to hear everything. Chief Makowski will look into purchasing additional microphones.

Requirements for attending In-person: Social distancing will be implemented and all those attending wear a mask or face shield. The only legal exemption to the mask requirement is for those who cannot medically tolerate wearing a mask or shield.

Board agreed that extra time will be needed, especially where voting is concerned.

J. Schommer made a **motion (1)** to adjourn the Special Meeting at 8:00pm, seconded by B. Steele. Motion carried; all were in favor.

Respectfully Submitted,

Anna Anderson
clerk