

January 9, 2020 @ 7:00pm

Internal Audit Meeting

Present – Chair Jeff Schommer, Supervisors Jimmy Roach, Dave Hauser; Treasurer Dominic Henderson and clerk A. Anderson. J. Schommer called the meeting to order.

2019 Internal Audit Minutes were reviewed. J. Schommer made a **motion (1)** to accept the Internal Audit minutes from 2-5-19 as written, seconded by D. Hauser. All were in favor.

Treasurer reviewed receipts and disbursements that were approved each month. Payroll was reviewed and clarification was given regarding Fire Payroll.

Claims were reviewed on a random basis from clerk to Treasurer's records.

Reconciliation prepared by Paper Plan-it agreed with the Treasurer's records; which also reconciles with Bremer Bank.

2019 – Receipts - \$705,303.84
Disbursements - \$482,239.32
Year End Balance - \$1,136,766.64

J. Roach made a **motion (2)** to accept the records reconciliation that was in order, seconded by D. Hauser. All were in favor.

J. Roach made a **motion (3)** to adjourn the Internal Audit meeting, seconded by J. Schommer. All were in favor.

Respectfully Submitted,

Anna Anderson
Clerk