

December 7, 2020 @ 7:00pm

## Regular Township Meeting

**Due to COVID-19 and the 'Stay Safe' order from Gov. Waltz, this meeting was open to the public with social distancing and was also held via Video Conferencing thru the Zoom Meeting App.**

Present – Chairman Jeff Schommer, Supervisors Jim Roach, Dave Hauser, Fire Chief Eric Makowski and clerk A. Anderson. There were 3 residents that signed the roster.

Present via Zoom Meeting App.- Treasurer Dominic Henderson and 5 residents.

**Call to Order** – Chairman J. Schommer called the December meeting to order.

**Approval of Minutes** – November minutes were reviewed. D. Hauser made a **motion (1)** to approve the December meeting minutes as written, seconded by J. Schommer. All were in favor, motion carried.

**Treasurers Report** - D. Henderson stated we had received the 2<sup>nd</sup> ½ Levy from Crow Wing County which was not included in the 11-16-20 financial report. Receipts for November were \$21,745.66, approved disbursements were \$91,679.29; leaving an ending balance of \$964,762.32. J. Schommer made a **motion (2)** to approve the treasurers report, seconded by D. Hauser. All were in favor, motion carried.

**Crosslake Police Report** – Chief Lee emailed the report to the clerk. There had been 55 calls in November, year-to-date there have been 555 calls.

**Fire Dept. Report** – Chief Makowski's reports included monthly calls (16), yearly calls (132), response roster and training/call updates, all were reviewed. Chief requested approval to have repairs done on E2 (99' Freightliner FL80) based on quote from Brainerd Truck & Trailer. D. Hauser made a **motion (3)** to approve the quote from Brainerd Truck & Trailer in the amount of \$2,028.57, seconded by J. Roach. All were in favor, motion carried. Chief gave an update on the CARES Act funding and how it was disbursed. Date needs to be set for interviews for (2) Captain and (2) Lieutenant positions. It was agreed to schedule the meeting for December 14, 2020 at 6:00pm.

**Fire Relief Report** – Eric Anderley reported the Special Fund was at \$518,476.18. February 9, 2021 will be the 1<sup>st</sup> Quarterly Fire Relief Meeting.

**Road & Bridge Report** – Via Zoom – Mark Melby from Crow Wing County Highway reviewed the upcoming roadwork for 2021 on County Road 109. They will be doing a 26-foot overlay and will replace 4 culverts. Work should take about a week and will start mid-summer.

**Road Committee** – Chair Jon Auge stated the committee's last meeting was Nov. 12. Minutes can be found on the township website. Topics they are discussing include – Roads Survey Responses, Plow Maintenance Building, Township Levy Comparisons, Mission Roads Inventory, Preliminary Road Prioritization and Prep for 12/8/20 Capital Planning Meeting. J. Auge requested that D. Hauser be a liaison for the Road Committee. J. Schommer made a **motion (4)** to approve D. Hauser as a member of the Road Committee, seconded by J. Roach. D. Hauser abstained; motion carried.

**Park Report** – Carl Anderson stated that the park is closed for the season. Restrooms will remain open and maintained. Please note – while the trails are kept plowed, they still maybe slippery. Snowshoe trails are in the works for the 2021 season.

**Park Committee** – Chair Jim Peterson stated the committee's last meeting was Nov. 16. Minutes can be found on the township website. Topics they discussing include – Capital Planning Projects, Potential Grant Applications, Fall Maintenance and Park Information for Website.

**Cemetery** - Clerk stated a non-resident was requesting approval to purchase three (3) cemetery plots. There was discussion. J. Roach made a **motion (5)** to approve the sale of three (3) cemetery plots to Rae Bahner (Peterson), seconded by D. Hauser. All were in favor, motion carried.

**Old Business** – Website Update – J. Auge stated the township website is under construction.

Old Plow Truck – J. Schommer questioned what we should do with the old plow truck. There was discussion, Road Committee will review and make recommendations for the board.

Letter of Recognition – D. Hauser question when the letter of recognition should be presented to Dale Van Horn. After discussion – Tabled.

**New Business** – 2019 Auditor Report – J. Schommer reviewed some statistics from the State Auditor 2019 Financial report.

J. Schommer stated that the Capital Project meeting would be adjourned no later than 9:00pm.

J. Schommer wanted to say “Thank You” to D. Hauser for his years of services as a Supervisor.

Fire Chief questioned – what should be done with the old EMS vehicle. After discussion, J. Schommer made a **motion (6)** to put the old EMS vehicle up for bids to sell, pending the new EMS vehicle is in service, seconded by J. Roach. All were in favor, motion carried.

Clerk had prepared a tentative 2021 Meeting Schedule. After review, January meetings were approved. The remainder of the meetings will be set at the January 4<sup>th</sup> meeting.

**December Claims** – J. Schommer made a **motion (7)** to pay claims 9290 – 9336 in the amount of \$90,953.63 (checks 9333 – 9335 are void as they are paid electronically by Paper Plan-it), seconded by J. Roach. All were in favor, motion carried.

**Adjourn** – J. Schommer made a **motion (8)** to adjourn the December meeting at 8:50pm, seconded by D. Hauser. All were in favor, motion carried.

Respectfully Submitted,

Anna Anderson  
Clerk

Jeff Schommer  
Chairman

\*\*\*\*\* **December minutes are unapproved until the January 4, 2021 Regular Township Meeting** \*\*\*\*\*

Upcoming Meetings	Jan. 4	7pm	Regular Township Meeting
	6	7pm	Reorganizational Meeting
	7	6:30pm	Capital Projects Meeting #2
	14	5:30pm	Road Committee Meeting
	25	7pm	Internal Audit
	Feb. 1	7pm	Regular Township Meeting
	9	7pm	Quarterly Fire Relief Meeting