

October 5, 2020 @ 7:00pm

Regular Township Meeting

Due to COVID 19 and the 'Stay Safe' order from Gov. Waltz this meeting was open to the public with social distancing and was also held via Video Conferencing thru the Zoom Meeting App.

Present – Chairman Jeff Schommer, Supervisors Jim Roach, Dave Hauser; Park Attendant Carl Anderson and clerk A. Anderson. There was 1 resident that signed the roster.

Present via Zoom Meeting App. – Treasurer Dominic Henderson and 6 residents.

Called to Order – Chairman J. Schommer called the October meeting to order.

Approve Minutes – September minutes were reviewed. D. Hauser made a **motion (1)** to approve the September minutes as written, seconded by J. Schommer. All were in favor, motion carried.

Variance Request – Julie Pierce (via Zoom) requested a variance to remove an existing 10'x12' deck and replace the deck with a 13'x22' porch. The porch will extend along the side of the existing house towards the road side of the property away from the lake. All board members stated '**Recommend Approval**' to Crow Wing County.

Treasurer's Report – D. Henderson reported a cash balance of \$1,017,106.57. Receipts for September were \$22,961.11 and approved disbursements were \$247,083.91. J. Schommer made a **motion (2)** to approve the treasurer's report, seconded by J. Roach. All were in favor, motion carried.

Crosslake Police Report – Chief Erik Lee reported on 82 calls for September, year-to-date there have been 412 calls. Chief stated that the batteries for the radar signs have reached their life expectancy and requested approval to purchase two new batteries. D. Hauser made a **motion (3)** to approve the purchase of two radar sign batteries via Crosslake P.D., seconded by J. Roach. All were in favor, motion carried.

Fire Dept. Report – Chief Eric Makowski reported on 17 calls, year-to-date there have been 106 calls. Chiefs packet for supervisor's review included – Submittal of Monthly Report, Tactical Response Update, CARES Act dollars update (Chief applied for dollars available; treasurer stated we had received \$21,050. Chief will put a proposal together for Nov. review), Fire Dept. HR updates (response/training number, discipline/termination procedures) Chief stated there was a new Fire Fighter applicant for review, Korbyn D'Ambrogio. All supervisors approved moving forward with new hire of Korbyn D'Ambrogio pending background check. 'Trunk or Treat' will be held on Oct. 31. Chief stated the importance of the blue E-911 address signs.

Fire Relief Report – Eric Anderley stated funds have increased significantly. Fundraisers have been put on hold. Next quarterly meeting will be on Nov. 10.

Road & Bridge Report – D. Hauser stated that Anderson Bros. have been working on the shouldering of the roads.

Road Committee – Committee Chair Jon Auge reviewed their Sept. meeting minutes (available on the township website). There was discussion regarding including Rob Hall from Crow Wing County Highway Dept. as part of the Road Committee, after further discussion, **board approved**.

Park & Rec. Report – Carl Anderson stated two tennis nets will remain in place as long as weather permits. Restroom tanks will be pumped and water will be turn off in Oct. Board reviewed park report and expenditures, J. Schommer made a **motion (4)** to approve all expenditures for October, seconded by D. Hauser. All were in favor, motion carried.

Park Committee – Jim Peterson (via Zoom) requested approval to clear some old trails to make a snow shoe loop on the township land. After discussion, J. Roach made a **motion (5)** to approve the clean-up of old trails for a snow shoe loop, seconded by D. Hauser. All were in favor, motion carried. J. Schommer will get a bid for the clearing of the old trails.

Cemetery – Clerk requested approval to sell cemetery plots to Michelle Erickson (Kelly). Board **approved**.

Transfer Station – Attendant John South delivered funds received from last month, clerk will deliver to treasurer. There was discussion regarding updating the time on the sign. It was agreed, the sign will be updated in the spring.

Old Business – Website Update - Jon Auge reviewed a proposed redesign of the township website (via power point). Summary of changes: make it easier to read, cleaner menu and drop-down selections, eliminate duplicate selections and content, eliminate unused and outdated content, mobile device compatible. J. Auge requested board approval for the redesign including content, site organization and cost not to exceed \$1,500. There was also a request to select a new township logo. D. Hauser made a **motion (6)** to approve the redesign proposal including content, site organization and cost not to exceed \$1,500, seconded by J. Roach. All were in favor, motion carried.

There was discussion on considering establishing a meeting agenda deadline of Friday noon prior to each meeting so materials can be posted on the website to the ‘meeting packets’ section for presentation at the meeting. It was agreed that this should be added to the Township Policies.

Snow Plow Grant Update – J. Schommer stated he had checked with several companies and no updates.

Status on Background Checks – J. Roach stated he was waiting on a response from Courie and Rupp. **Tabled**

Mission Heights – D. Hauser stated the work on the sink hole has been completed.

Washout on Mission Heights – D. Hauser stated he received a bid from Anderson Bros. to build a gutter and spillway on the driveway in question. D. Hauser made a **motion (7)** to accept the bid from Anderson Bros. to Build Gutter & Spillway on Mission Heights Road for \$6,200 with a cushion of \$3,000 at the discretion of the road liaison, there was discussion. D. Hauser amended the motion ‘not to exceed \$6,200’, seconded by J. Roach. All were in favor, motion carried.

New Business – D. Hauser stated that Crow Wing County Highway Dept. would attend the Dec. meeting to discuss road projects within Mission Township and discuss possible joint efforts.

D. Hauser wanted to present Dale Van Horn with a letter of ‘Recognition of Service to Mission Township’. Dale served the township as Transfer Station Attendant from November 2, 1987 thru August 2020. “Thank You”

Carl Anderson questioned if there had been a snow blower purchased for use at the town hall. J. Roach stated he had received two bids (Ace Hardware \$1,100 & Mid-West Machine \$1,300). J. Schommer made a **motion ((8))** to approve J. Roach to purchase a Huskavarna Snowblower from Ace Hardware in the amount of \$1,100, seconded by D. Hauser. All were in favor, motion carried.

October Claims – Claims had been reviewed by all. J. Roach made a **motion (9)** to pay claims 9232 – 9258 in the amount of \$31,395.74 (checks 9256 – 9258 are voided as they are paid electronically via Paper Plan-it), seconded by D. Hauser. All were in favor, motion carried.

Adjourn – J. Schommer made a **motion (10)** to adjourn the October meeting at 9:10 p.m., seconded by J. Roach. All were in favor, motion carried.

Respectfully Submitted,

Anna Anderson
Clerk

Jeff Schommer
Chairman

*******October minutes are unapproved until the November 2nd Regular Township meeting*******

Upcoming Meetings	Nov. 2	7pm	Regular Township Meeting
	3		GENERAL ELECTIONS
	10	7pm	Fire/Relief Meeting
	12	5:30pm	Road Committee Meeting