

September 9, 2020 @ 7:00pm

Regular Township Meeting

Due to COVID 19 and the 'Stay Safe' order from Gov. Waltz this meeting was open to the public with social distancing and was also held via Video Conferencing thru the Zoom Meeting App.

Present – Chairman Jeff Schommer, Supervisors Dave Hauser, Jim Roach; Park Attendant Carl Anderson and clerk A. Anderson. There were 3 residents that signed the roster.

Present via Zoom Meeting App. – Treasurer Dominic Henderson and 5 residents.

Called to Order – Chairman J. Schommer called the September meeting to order.

Approve Minutes – August minutes were reviewed. D. Hauser made a **motion (1)** to approve the August minutes as written, seconded by J. Roach. All were in favor, motion carried.

Treasurer's Report – D. Henderson stated we have 8 months of business on record and the reports are starting to make more sense, this will be helpful when planning for the budget meeting. Receipts for August were \$7,100.96, approved August disbursements were \$56,478.05. Ending cash balance as of August 15th was \$1,241,229.37.

Crosslake Police Report – Chief Erik Lee reported on 47 calls for August. There have been 330 calls year-to-date. Chief stated they are starting to ramp things up.

Mission Fire Report – Chief Eric Makowski reported on 13 calls for August (5-Center, 7-Mission). There have been 88 calls year-to-date. Chief submitted monthly reports; Response Roster, Training/Call Updates. Chief requested approval to attend a SCSU Driving Course which is covered by Source Well on Oct. 10, 2020 in St. Cloud. J. Schommer made a **motion (2)** to approve Mission Fire Dept. to attend the SCSU Driving Course on Oct. 10th, seconded by D. Hauser. All were in favor, motion carried.

J. Schommer questioned the increase in fire payroll, Chief stated they have a few new firefights which incurred more costs and more calls in general.

Chief Makowski updated board on COVID19, Fall Wildfire season approaching, Severe storms survey and wanted to start discussion regarding Campground Lot Numbers.

Chief stated that there is funding available thru the CARES Act for Mission Township of approximately \$21,050. J. Schommer thought it was only for things like costs of the Zoom Meeting App. Chief Lee stated there was other area's this funding could be used, such as vehicles (1-person per) etc. There was additional discussion. Chief Makowski also stated that some payroll may qualify. After further discussion J. Schommer stated he would be in contact with M.A.T. regarding reimbursable expenses.

Chief Makowski requested permission to apply for an AFG-S Grant for COVID19 expenses. There was discussion, with board in agreement, J. Schommer made a **motion (3)** to approve Fire Chief applying for the AFG-S Grant. Seconded by D. Hauser, all were in favor. Motion carried.

Chief reviewed fire members response and training numbers. After reviewing response and training numbers, Chief stated action needed to be taken due to lack of participation. A meeting will be scheduled for Thursday December 3rd at 7pm, this meeting will be closed to the public.

Chief requested board approval to conduct a 'Trunk or Treat' event at the Town/Fire Hall on October 31st. Board was in agreement. Details will be posted.

Chief stated the importance of E-911 Blue Address signs. If you have a missing or damaged sign, contact Crow Wing County Land Services.

There was additional discussion regarding fire and road employee wages. J. Schommer made a **motion (4)** to accept the Treasures Report, seconded by D. Hauser. All were in favor, motion carried.

Road and Bridge Report – D. Hauser stated this would all be under Old Business.

Park & Recreation Report – Carl Anderson reviewed expenditures for September; stating repairs were needed on the snowblower/sweeper attachment. Cost would be around \$1,250 for the blower and \$300 for the sweeper. J. Roach made a **motion (5)** to approve the September expenditures for the park, seconded by D. Hauser. All were in favor, motion carried.

There was discussion regarding barrier gates at the park entrance on County Road 109. After further discussion, J. Schommer stated this should be something for the Park Committee to research. Anderson stated he would turn information over to the committee chair.

Anderson stated they will start the process of closing the park down for the season as weather permits.

Fire Relief – Eric Anderley stated computers were down, not able to gather information. Funds are doing well.

Park Committee – Chair Jim Peterson stated they have had 2 meetings. They have started the process of applying for a \$10,000 grant towards pickle ball courts. Minutes from the Park Committee meetings are located on the township website. D. Hauser stated that in there August 12th minutes, it states that ‘There is no separate fund for the Park’, D. Hauser stated that there is still a Park Fund. Treasurer stated that we are working on a cash basis accounting system. There was discussion, J. Peterson stated he would correct the August 12th minutes regarding the Park Fund.

Cemetery Report – There was nothing to report.

Transfer Station Report – J. Roach stated he had been in contact with John South. All was going well. D. Hauser questioned if the background checks had been received. J. Roach said under advice of an attorney, once an employee is hired a background check is a moot point. D. Henderson stated we should have that information in writing. J. Roach will try and get it in writing.

J. Schommer questioned funds received from the transfer station attendant; do funds received equal the receipts? Henderson stated the current system worked. J. Schommer stated the liaison should review. J. Schommer made a **motion (6)** to have the Transfer Station liaison review the funds and receipts and upon approval turn over to the treasurer, seconded by D. Hauser. All were in favor, motion carried.

Old Business – Snowblower for Town Hall – J. Schommer recommended getting 3 quotes for a snowblower with electric start. After discussion, D. Hauser made a **motion (7)** to have the Town Hall liaison get 3 quotes for a snowblower with electric start not to exceed \$1,200, seconded by J. Schommer. All were in favor, motion carried.

Zoom Mtg. Plan – J. Roach made a **motion (8)** to purchase a 1-year plan for the Zoom App. in the amount of \$149.90, seconded by J. Schommer. All were in favor, motion carried.

Snow Plow Financing – D. Hauser had been working on trying to get 0 percent financing thru Consolidated Telephone Co., getting no response to emails or correspondence. There was much discussion, Treasurer stated there were many programs out there for this type of funding. D. Hauser stated that this should fall under the Treasurer. After further discussion, J. Schommer stated he would be in contact with Crow Wing Power or BLADDEX regarding financing.

Morningside Drive – D. Hauser had requested the supervisors drive this road for discussion. The major issue on this road is visibility. There was discussion regarding different signage. After further board review, there will be no changes.

Mission Heights Rd. – D. Hauser received a revised quote from Anderson Bros. for work on Mission Heights Rd. After review, D. Hauser made a **motion (9)** to authorize Anderson Bros. to do an exploratory mission on Mission Heights Road with of maximum of \$10,000 and allow up to an addition \$5,000 at the discretion of the road liaison, seconded by J. Roach. All were in favor, motion carried.

Anderson Bro. Quote – D. Hauser received a quote for road work on Pelican Way, Ridgewood Lane, Ridgewood Drive and multiple locations for spot shouldering. These roads had been flagged from the Bolton and Menk Pavement Management plan. J. Schommer suggested this should be a capital project that the Road Committee should review. After further discussion, J. Schommer made a **motion (10)** to approve the bid from Anderson Bros. for Pelican Way 265’ x 19’ Overlay (\$9,505); Ridgewood Lane 150’ x 21’ Overlay (\$7,104) and Spot Shouldering Multiple Locations (\$34,700), seconded by D. Hauser. Discussion – Bid for Ridgewood Drive is **tabled**. All were in favor, motion carried.

New Business – J. Schommer had prepared a Capital Project Plan as an example for the Park Committee and Road & Bridge Committees to help as they meet and make recommendations.

Dec. 8, 2020 @ 7:00pm – Capital Project Township Plan Meeting

Township Position regarding AIRBNB – A resident questioned the townships position regarding Air-BNB’s in the area. There was discussion. John Kolstad stated that Crow Wing County has regulations in place. After further discussion Mission Township will continue to follow the counties regulations regarding BNB’s.

September Claims – J. Schommer made a **motion (11)** to pay claims 9203-9231 in the amount of \$247,083.91 (checks 9229-9231 are void as they are paid electronically by Paper Plan-it), seconded by J. Roach. All were in favor, motion carried.

Adjourn – J. Schommer made a **motion (12)** to adjourn the September meeting at 10:00pm, seconded by D. Hauser. All were in favor, motion carried.

Respectfully Submitted,

Anna Anderson
Clerk

Jeff Schommer
Chairman

*****September minutes are unapproved until the October 5th Regular Township Meeting *****

Upcoming Dates:	Oct. 5	7pm	Regular Township Meeting
	8	7pm	Road & Bridge Committee Meeting
	Nov. 2	7pm	Regular Township Meeting
	3		GENERAL ELECTION