

August 3, 2020 @ 7:00pm

Regular Township Meeting

Due to COVID19 and the 'Stay Safe' order from Gov. Waltz this meeting was open to the public with social distancing and was also held via Video Conferencing thru the Zoom Meeting App.

Present – Chairman Jeff Schommer, Supervisors Jim Roach, Dave Hauser; Park Attendant Carl Anderson and clerk A. Anderson. There were 5 residents that signed the roster.

Present via Zoom Meeting App. – Treasurer Dominic Henderson and several residents.

Called to Order -Chairman J. Schommer called the August meeting to order.

Minutes – July minutes were reviewed. J. Schommer stated there was a correction needed (J. Schommer opposed **motion 5** 'more research should have been completed on used plow trucks). With the correction, J. Schommer made a **motion (1)** to accept the July minutes, seconded by D. Hauser. All were in favor, motion carried.

Treasurer's Report – D. Henderson report a current cash balance of \$1,290,606.46. Receipts for July were \$292,110.44, approved July disbursements were \$24,471.61. D. Henderson questioned what financials should be placed on the website. There was discussion, until the updating of the website is finished, the website will have – Cash Balance, Receipts and Disbursements. J. Schommer made a **motion (2)** to accept the treasurers report, seconded by J. Roach. All were in favor, motion carried.

Crosslake Police Report – Chief Erik Lee reported on 60 calls for July, 282 calls year-to-date. J. Schommer requested that Crosslake Police stay for the entire meeting.

Mission Fire Report – Fire Chief was called out of town. Chief will email report to supervisors. D. Hauser commended the Fire Dept. for their clean-up efforts from the July 9th storm.

Mission Fire Relief – Jill Allord, treasurer of Relief, stated they have recently moved funds to a State fund (S.E.I). They have seen a gain of almost \$100,000. J. Allord will be working with Eric Anderley regarding the 2 upcoming disbursements for retirees.

Road & Bridge Report – D. Hauser stated everything would be under Old Business.

Park & Recreation Report – J. Schommer stated that the July expenditures were not approved last month. J. Schommer made a **motion (3)** to approve the park expenditures for July, seconded by D. Hauser. All were in favor, motion carried. Michael Blassey stated the park has been very busy. Carl Anderson prepared a report for proposed activities and expenditures of \$180 for August. After review, J. Schommer made a **motion (4)** to approve the proposed activities and expenditures for August, seconded by D. Hauser. All were in favor, motion carried.

Cemetery – Clerk had Cemetery Deeds that need signature for: Wiechmann, Branch, Kelly, Kelly.

Transfer Station Report – There was discussion regarding the disposition of scrap metal. Should an employee be able to keep the scrap metal? After additional discussion, the scrap metal will be moved to the back of the Transfer Station building until there is enough to haul. J. Roach made a **motion (5)** to approve the Transfer Station Attendant to haul any scrap metal to Crow Wing County recycle as needed, collecting any funds and turning funds over to the Treasurer, seconded by D. Hauser. All were in favor, motion carried. D. Hauser questioned the status of the background checks. J. Roach will have the background checks completed. D. Henderson stated he was in need of proper paperwork for the Transfer Station Attendant employee.

Old Business

Audio Visual – J. Schommer stated that Eric Makowski was working towards gathering information for updating the Audio System.

Old Business Cont.

Aluminum Cans – There was discussion regarding putting the can recycle trailer back in use. With aluminum pricing being so low, it was agreed that the trailer will remain at the park and not in use.

Morningside Drive – D. Hauser met with the concerned residents regarding the speed of vehicles on Morningside Drive, residents stated they would be willing to help with the cost of signs. There was additional discussion regarding placing the 'Slow Children' signs to help slow traffic down. D. Hauser is waiting on communication with Crow Wing County Highway Engineer for assistance.

Website Update – Jon Auge is continuing with a plan to help improve our website and make it more user friendly. J. Auge stated he is gathering input from all possible resources (Supervisors, Chief's both Fire & Police, Park Group and Interested Residents). There was discussion regarding having a Logo for Mission Township that Northland Creative would assist with making. This Logo could be used for Website, letterhead, vehicles etc. J. Roach made a **motion (6)** to move forward with Northland Creative to create 3-5 mock-ups for a Logo not to exceed \$150, seconded by D. Hauser. All were in favor, motion carried.

New Business

Anderson Bros. Road Quote – D. Hauser stated that there is a sink hole on Mission Heights Rd. that is causing issues with driveways in that area. Anderson Bros. quote for repairs would be time and material. With not knowing what is causing the issue. J. Schommer stated it would be like writing a blank check. After further discussion, D. Hauser will contact Anderson Bros. to request a firmer quote, with a possible cap.

After meeting with Anderson Bros. D. Hauser had received a quote for bituminous patching of various roads based upon the road inspection list from D. Hauser. After review of said quote, D. Hauser made a **motion (7)** to accept the quote from Anderson Bros. for Bituminous patching from the list provided by D. Hauser in the amount of \$6,923.96, seconded by J. Roach. All were in favor, motion carried.

D. Hauser stated that the new Plow Truck will be delivered to the Town Hall on August 14 at 10:00am. D. Henderson questioned how the financing was progressing, D. Hauser said it was still a work in progress. Clerk will post for August 14th meeting.

Park and Road Committees Update – J. Schommer asked clerk if there had been interested parties for these committees. J. Roach suggested that the board should interview the individuals. There was discussion regarding background checks. With them being volunteers D. Hauser and J. Schommer stated that interviews and background checks would not be needed.

Signed up for the Road & Bridge Committee were – Jon Auge, Dave Meyer, Eric Carter. J. Schommer made a **motion (8)** to accept Jon Auge, Dave Meyer, Eric Carter as Road & Bridge committee members, seconded by D. Hauser. There was question as to what the Road & Bridge Committee would do, J. Schommer stated they could possibly do Road Inspections for the board to review, etc. J. Roach opposed – these are jobs that the supervisors should be doing. Motion carried. J. Schommer made a **motion (9)** to appoint Jon Auge as Chair for the Road & Bridge Committee, seconded by D. Hauser. Opposed – J. Roach stating a committee was not needed.

J. Schommer made a **motion (10)** to accept Michael Blassey, Carl Anderson, Dave Baker, John Buttweiler, Jim Peterson as appointees for the Park Committee. J. Schommer asked if anyone would be interested in being the Chair, Jim Peterson stated he would agree to be the Chair. J. Schommer made a **motion (11)** to appoint Jim Peterson as Park Chair, seconded by D. Hauser. All were in favor, motion carried.

Park Committee and Road & Bridge Committee must post all meetings and have minutes available to the public.

Incorporate Town Hall Expenses – General/Fire – D. Henderson suggested Fire budget should pay 2/3rds and General budget should pay 1/3rd of general expenses (electric, gas, phone). There was discussion. J. Schommer made a **motion (12)** to allocate 2/3rds of the general expenses to the Fire budget and 1/3rd of the general expenses to General budget, seconded by D. Hauser. Opposed J. Roach – this has been changed back and forth to often. Motion carried.

Pickleball Court Use – J. Schommer stated that he and help from others had done some surveillance of the pickleball courts for 22 days. J. Schommer felt that the courts were only being used about 28 percent of the time. There was discussion regarding times and days of the surveillance. Park Chair Jim Peterson suggested that could be a topic for the Park Committee to research and put a plan together for board review.

Timber Sale – J. Schommer received and forwarded to the other supervisors a contract from Al Sharp (Sharp’s Forestry Consulting) for the timber harvesting on the township land. J. Schommer made a **motion (12)** to accept the contract from Al Sharp for the timber harvesting, seconded by D. Hauser. All were in favor, motion carried.

Carl Anderson brought to the boards attention a correction that was needed from the Approval of the April 13, 2020 minutes, page 520-289 (J. Schommer stated there was an addition to the minutes that was needed. Park & Rec. – Any and all expenditures for the park require approval by the board beforehand.) Within the Operating Policies it states on page 3 - #9 ‘All other employee purchases over \$250 require Town Board or the Board Liaison approval prior to the purchase being made.’ With this, J. Schommer made a **motion (13)** to strike ‘Any and all expenditures for the park require approval by the board beforehand’ from the minutes, seconded by D. Hauser. All were in favor, motion carried.

With the upcoming Primary Elections, Michael Blassey stated there is a need for at least two new voting booths. J. Roach stated we should replace all four booths. After discussion, J. Schommer made a **motion (14)** to approve the purchase of two voting booths, seconded by D. Hauser. Opposed – J. Roach stating we should purchase four. Motion carried.

August Claims – J. Roach made a **motion (15)** to pay claims 9178 – 9202 in the amount of \$56,478.05 (checks 9200 – 9202 are void as they are paid electronically by Paper Plan-it), seconded by D. Hauser. All were in favor, motion carried.

Adjourn – J. Schommer made a **motion (16)** to adjourn the August meeting at 9:30pm, seconded by D. Hauser. Motion carried.

Respectfully Submitted,

Anna Anderson
Clerk

Jeff Schommer
Chairman

*******August minutes are unapproved until the September 8th Regular Township Meeting *******

Upcoming Dates:	September 8	7pm	Regular Township Meeting
	October 5	7pm	Regular Township Meeting