

July 6<sup>th</sup> 2020 @ 7:00pm

## Regular Township Meeting

**Due to COVID-19 and the 'Stay Safe' order from Gov. Waltz this meeting was open to the public with social distancing and was also held via Video Conferencing thru the Zoom Meeting App.**

Present – Chairman Jeff Schommer, Supervisors Jim Roach, Dave Hauser; Fire Chief Eric Makowski; Park Attendant Carl Anderson and Clerk A. Anderson. There were nine residents that signed the roster.

Present via Zoom Meeting App. – Treasurer Dominic Henderson and seven residents.

Chairman Jeff Schommer called the July meeting to order.

**Minutes** from the June meeting were reviewed. D. Hauser made a **motion (1)** to accept the June minutes as written, seconded by J. Schommer. All were in favor, motion carried.

**Variance Request** – Mike Habstritt via Zoom requested a variance at 29299 Surfland Road. Request was for a 70-foot setback off Horseshoe Lake versus the regular 100-foot setback. After further discussion the board's opinion was 'Not to Recommend' the variance, stating there wasn't any real hardship involved.

**Treasurer's Report** – D. Henderson stated that we would be receiving the first half of the levy from Crow Wing County. Receipts for June were \$814.35; approved disbursements were \$30,896.95; leaving an ending balance of \$1,022,996.63.

**Crosslake Police Report** – Chief Erik Lee reported on 42 calls for June, there had been 83 calls in 2019. Year-to-date there have been 222 calls. There was a resident's concern about the speed on Morningside Drive. J. Schommer purposed **tabling** this topic until the August meeting.

**Mission Fire Report** – Chief Makowski reported on 13 calls; 5 in Center and 8 in Mission, year-to-date there have been 56 calls. Chief reviewed the call roster, stating that required calls is 30%. John Mateyka sent a letter of retirement from Mission Fire Dept. as of July 6, 2020. Chief had an applicant for consideration for the Overnight Duty Crew. After review J. Schommer made a **motion (2)** to accept Lucas Caturia as an 'O.D.C.' Firefighter pending a background check and physical, seconded by D. Hauser. All were in favor, motion carried. Chief reported that we are in need of a new SCBA compressor. Board reviewed the two bids that Chief had received, there was an option to repair or purchase new. Both J. Roach and D. Hauser recommended moving forward with purchasing a new compressor. There was further discussion. J. Schommer made a **motion (3)** to purchase Option #3 from North Shore Compressor; \$29,635.48 – 10hp – 2 position fill station using existing 6000psi bottles, seconded by D. Hauser. All were in favor, motion carried. Chief wanted to inform the board of the rising costs of COVID-19 health materials. There was discussion regarding companies that allow employees to leave work for a Fire Call, Chief will draft a letter of 'Thanks' to these companies.

**Fire Relief** –

**Road & Bridge Report** – D. Hauser stated the Michael Blassey had placed the new signs under the 'Mission Township' sign. Road inspections have been complete and D. Hauser will be in contract with Anderson Bros. to request a bid for maintenance. D. Hauser stated additional funding may be needed for street sweeping.

**Park & Recreational Report** – Carl Anderson wanted to recognize the efforts of Michael Blassey, Martha and Bob Steele for filling in when Carl was out on an unexpected medical leave. Carl had a report for the board to review with proposed activities and expenditures for July of \$130.

**Cemetery** – Clerk requested approval to sell three cemetery plots to non-resident Jon Kelly, all of Jon's family is buried in Mission. J. Schommer made a **motion (4)** to approve the sale of three plots to Jon Kelly, seconded by D. Hauser. All were in favor, motion carried. J. Roach stated there could be some improvements at the cemetery, after discussion, the topic was **tabled**.

**Transfer Station Report** – D. Hauser had been in contact with Gary Norwood regarding keeping the pile of brush pushed together.

### **Old Business**

**S.P.E.G. Update** – Snow Plow Exploratory Group meet and brought recommendations to the board. D. Hauser review the different options from: repairing the existing truck (has reached end of life cycle), Contract services (No vendor interested), Purchase used (No acceptable, dependable one available), Purchase new from Boyer Trucks. D. Henderson stated that there could possibly be a loan thru CTC for 10 years at 0% financing. After further discussion, D. Hauser made a **motion (5)** to purchase from Boyer Trucks the 2020 Western Star 4700SF in the amount of \$200,463.05, seconded by J. Roach. J. Schommer opposed; more research should have been completed. Additional discussion, motion carried. D. Hauser will be in contact with CTC regarding the loan.

**Fire Service Contract** – All had reviewed the Fire Service Contract with Center Township. J. Roach questioned the Fire Relief amount calculation, there was discussion. J. Schommer made a **motion (6)** to accept the signed Fire Contract with Center Township dated April 10, 2020 with service thru February 28, 2026, seconded by D. Hauser. J. Roach opposed; we already had a previous contract that should have been honored. Motion Carried.

**Timber Sale Bids** – J. Schommer had solicited bids from two vendors; Potlatch and Al Sharp. J. Schommer recommended working with Al Sharp. After further discussion, J. Schommer made a **motion (7)** to move forward with Al Sharp for the harvesting of timber on township property, seconded by J. Roach. All were in favor, motion carried.

**Cleaner & Transfer Station** – Clerk had received two letters of intent for both of the open positions. Board would like to interview all interested parties. June 14<sup>th</sup> @ 6pm – interviews for Transfer Station Attendant and June 14<sup>th</sup> @ 7pm for Town Hall Cleaner.

**Transfer Station** – J. Schommer questioned the acceptable materials that can be brought to the Transfer Station and asked if the locks should be changed out? D. Hauser stated that the locks had recently be re-keyed. Clerk will put acceptable materials on the website.

**Audio Visual** – Chief Makowski stated it was a work in progress. J. Roach questioned putting additional money into the building when it needs updating. Topic was **tabled** until August meeting.

**Sweeping of Roads** – J. Schommer stated that at the Annual Road Inspection it should be noted which roads require sweeping.

**Website Administrator** – J. Schommer stated that Jon Auge would volunteer his time to help with the maintenance of the township website. After further discussion, J. Schommer made a **motion (8)** to assign Jon Auge as the Web Administrator for missiontownship.org website, seconded by D. Hauser. All were in favor, motion carried.

**Subcommittees** – Jon Auge presented a power point as to the propose of establishing committees. In brief; What is the role of Committees? Key Understanding in Establishing Committees: What Committees are initially being proposed? What is the proposed Committee Structure? Road Committee Roles: Park Committee Roles: Committee Meetings: ... The purpose of a Road Committee and Park Committee will be to advise the Board in all matter relating to the planning and operations, and activities assigned by the board. The Board retains the decision-making authority on all matters. J. Roach stated there should also be a committee for the Fire Dept. There was further discussion. J. Schommer made a **motion (9)** to implement the process of starting the Park Committee and Road Committee, seconded by D. Hauser. J. Roach opposed; this is a premature action with no direction. Motion carried.

**Zoom Meetings** – J. Schommer questioned if there was still a need to continue with the Zoom Meeting App. After discussion, J. Schommer will purchase the App. Membership thru December.

**Policy Changes** – J. Schommer had prepared changes to the Operating Policies. J. Schommer made a **motion (10)** to implement Policy changes as noted to Section 4, Item 12 and Section 1, Item B, seconded by D. Hauser. J. Roach opposed; we don't need policies. Motion carried. (Operating Policies are on file in the clerk's office)

**Pickle Ball** - J. Roach suggested upgrading the Pickle Ball courts due to some safety issues. J. Schommer stated we could possibly look at a short-term solution. There were comments regarding acquiring grants for this project. There were public comments regarding the safety of the Pickle Ball courts. After much discussion, J. Roach made a **motion (11)** to resurface the existing Pickle Ball courts to address the safety issues from the August 2019 bid from John Durham Landscaping. Motion failed due to lack of a second.

**New Business** – Nothing to report

**July Claims** – Claims were reviewed by all. J. Roach made a **motion (12)** to approve and pay claims 9151 – 9177 in the amount of \$24,471.61 (checks 9175 – 9177 are void as they are paid electronically by Paper Plan-it) seconded by J. Schommer. All were in favor, motion carried.

**Adjourn** – J. Schommer made a **motion (13)** to adjourn the July meeting at 10:35pm, seconded by J. Roach. All were in favor, motion carried.

Respectfully Submitted,

Anna Anderson  
Clerk

Jeff Schommer  
Chairman

\*\*\*\*\* July minutes are unapproved until the August 3<sup>rd</sup> Regular Township Meeting \*\*\*\*\*

<b>Upcoming Meeting Dates</b>	Aug. 3	7:00pm	Regular Township Meeting
	11		<b>Primary Elections</b>
	Sept. 8 (Tue)	7:00pm	Regular Township Meeting