

June 1, 2020 @ 7:00pm

Regular Township Meeting

Due to COVID-19 and the 'Stay Safe' order from Gov. Waltz this meeting was open to the public with social distancing and was also held via Video Conferencing thru the Zoom Meeting App.

Present – Vice Chairman Dave Hauser, Supervisor Jim Roach; Fire Chief Eric Makowski; Park Attendant Carl Anderson and clerk A. Anderson. (Chairman Jeff Schommer was out on Medical Leave)

Present via Zooming Meeting App. – Treasurer Dominic Henderson and six residents.

Vice Chairman Dave Hauser called the June meeting to order.

Minutes from the May meeting were reviewed. D. Hauser stated there was a small change under 'Old Business'; the new signs state 'Quite Place to Be' instead of 'Quite Place to Live'. J. Roach made a **motion (1)** to approve the May minutes with the change, D. Hauser seconded. Motion carried.

Treasurer's Report – D. Henderson stated that we are working on getting the financial packet on the website. Beginning cash balance was \$1,136,766.64; receipts of \$32,890.80; approved May disbursements of \$36,460.43; leaving an ending balance of \$1,053,050.23. J. Roach made a **motion (2)** to approve the Treasurer's Report, seconded by D. Hauser. Motion carried.

Crosslake Police Report – 22 calls for May 2020 – 66 in 2019. Year to date 180 calls (via email from Chief Erik Lee)

Mission Fire Report – Chief Eric Makowski reported 10 calls for May, 43 calls year-to-date. Chief had two applicants for the Overnight Duty Crew for review. Nick Mielke; Chief stated that Nick wouldn't need any additional training – certifications are current. After further review J. Roach made a **motion (3)** to hire Nick Mielke for the Overnight Duty Crew position pending a background check, seconded by D. Hauser. Motion carried. Jazzlyn Logelin; would require a bit of training. After further review, J. Roach made a **motion (4)** to hire Jazzlyn Logelin for the Overnight Duty Crew position pending a background check, seconded by D. Hauser. Motion carried. D. Hauser questioned the progress on the clean-up of debris on East Horseshoe Lake Rd. property. Chief stated it was still a work in progress and the sale of the property is pending.

Fire Relief - Quarterly meeting is scheduled for June 9 @ 7:30pm. J. Roach stated that Jon Mateka was having issues collecting paperwork for the retirement plan, D. Hauser stated he would check into the matter.

Road & Bridge Report – Road inspections had been completed by both D. Hauser and J. Roach. D. Hauser stated he would do J. Schommer portion of the roads. J. Roach mentioned a number of roads are in need of shouldering. D. Hauser questioned whether or not the roads were going to be swept. D. Hauser had received a bid from LandWerx for road sweeping at a rate of \$120 per hour. After further discussion, J. Roach made a **motion (5)** to hire LandWerx to sweep the township roads of dirt and debris not to exceed a cost of \$4,500, seconded by D. Hauser. Motion carried.

Park & Recreation Report – Carl Anderson stated that all activities are in place except for volleyball. Proposed expenditures for June include: dog waste bags, 60 ft. windscreens, restroom seats, tractor maintenance and snowblower maintenance. J. Roach made a **motion (6)** to approve the forecasted expenditures for June laid out by Carl, seconded by D. Hauser. Motion carried.

Transfer Station – J. Roach had prepared a job description and advertisement for the attendant position that is currently open. D. Hauser stated he had received an estimate from Norwood and Son Excavating to 'Push up brush piles and push leaves over hillside at the Transfer Station on a biweekly rotation.' Estimate price is per service of \$200. There was discussion regarding to hours of the Transfer Station, J. Roach made a **motion (7)** to change the Transfer Station hour to 9am-3pm, seconded by D. Hauser. J. Roach stated that 9am-3pm was a better choice for seasonal residents. Motion carried. J. Roach made a **motion (8)** to approve the job description for the Transfer Station Attendant, seconded by D. Hauser. Clerk will advertise for this position; Brainerd Dispatch, Crosby Ironton Courier and Northland Press.

Old Business – J. Roach had prepared a job description for the Town Hall Cleaner. J. Roach made a **motion (9)** to approve the job description for the Town Hall Cleaner, this position will change to an hourly rate of \$18 for four cleanings per month and additional if needed, seconded by D. Hauser. Motion carried.

Bolton & Menk Pavement Management meeting scheduled for June 15 will be postponed, D. Hauser will contact Bolton & Menk to reschedule.

J. Roach has been trying to connect with Evergreen Electric to get estimates on electrical updates.

D. Hauser stated that the plow truck was still at Brainerd Truck & Trailer waiting on parts. D. Hauser will email spec’s for new plow truck to supervisors. Meeting has been scheduled for June 29, 2020 @ 7:00pm to discuss the ‘Plow Truck’.

New Business – D. Hauser requested a small change of color on different links on the website. Clerk will make changes.

Claims had been emailed to supervisors for review, after final review J. Roach made a **motion (10)** to approve claims 9125-9150 in the amount of \$30,896.95, (checks 9148-9150 are void as they are paid electronically by Paper Plan-it) seconded by D. Hauser. Motion carried.

D. Hauser made a **motion (11)** to adjourn the June meeting at 8:45pm, seconded by J. Roach. Motion carried.

Respectfully Submitted,

Anna Anderson
Clerk

Dave Hauser
Vice Chairman

******* June minutes are unapproved until the July 6th Regular Township Meeting *******

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| Upcoming Meeting Dates: | June | 29 | 7:00pm | Special - Plow Truck Meeting |
| | July | 6 | 7:00pm | Regular Township Meeting |
| | Aug. | 3 | 7:00pm | Regular Township Meeting |
| | | 11 | 7am-8pm | PRIMARY ELECTIONS |