

March 13, 2018 @ 7:00PM**ANNUAL TOWNSHIP MEETING**

The Annual Township meeting was called to order by clerk A. Anderson. Thirty nine residents signed the roster and eight non-residents were also present. All stood for the pledge of allegiance.

Clerk asked for nominations from the floor for a moderator. Bev Westby made a motion to nominate Terry Havir as moderator, Michael Blassey seconded. All were in favor. Motion carried.

Moderator Havir had a few words before beginning, stating that the meeting would be conducted under Roberts Rules of Order.

Minutes from the 2017 Annual meeting were reviewed by all. Annette Russell made a motion to accept the minutes as written, Darlene Roach seconded. Havir asked for discussion. Havir asked for a vote, all were in favor. Motion carried.

Treasurer's Report – Dominic Henderson reviewed the Audited Financial Report for 2017. Included in the report are: Tab 5 – Approved Minutes for 2017, Tab 4 – 2019 Budget Forecast, Tab 3 – Fund Reports, Tab 2 – Receipts & Disbursement Detail, Tab 1 – Cash Balance Statement. Treasurer stated the beginning balance was \$675,669.25, total receipts were \$698,545.31 and total disbursements were \$545,020.72. The ending balance for 2017 was \$829,193.84. Carl Anderson made a motion to accept the Treasurer's Financial Report, Bob Steele seconded. Havir asked for discussion. Topics of discussion included: state required reserve for a township, township credit card with missing receipts, credit card procedure practices. Havir asked for a vote, all were in favor. Motion carried.

Crosslake Police Report – Officer Eric Swanson reported on 633 calls for 2017, there were 443 calls in 2016. There were questions regarding the service time contracted. Swanson stated there is more service time than what is contracted. They do what they can to help keep Mission Township safer.

Mission Fire Report – Chief Randy Roach had a presentation, reporting there had been 142 calls in 2017. There are 20 Firefighters on call. The purchase of pulse oximeters were made with grant funds from Central MN EMS. Also purchased with donations from Crosslake Lions were Hand Held SEEK Thermal Imaging Cameras, Structural Fire Gloves and Cancer Preventative Hoods. Chief stated they continue with their extensive training. The last Wednesday of each month there will be public training courses offered. The Fire Fair is scheduled for July 21, 2018 at Mission Park from 11am – 4pm. Topics of discussion included: How many fires where buildings? There were comments of firefighters choosing not to enter a fire. Chief stated there are several other places where they are needed.

Road & Bridge Update – Merle Roberts stated there had been several areas that had been patched late fall. There is crack filling that will need to be completed this year. Havir asked for discussion.

Park & Recreation Report – Carl Anderson stated there were two grants awarded to Mission one for \$10,000 and \$1,250. Mission Township also received two awards; 2017 Innovation Award and USTA Northern Section's Member Organization of the Year. Havir

asked for discussion. Topics of discussion included; heaving of the park trails, tennis courts.

Comprehensive Plan/Website – Terry Havar reviewed briefly the 2014 survey. Reporting there were 108 responses to the survey. Items of importance on the survey found; improving the website, a building to house vehicles. Open for discussion. Discussion included; the property to the north of the town hall.

Old Business - Jim Wheeler made a **motion** to look into and purchase the land adjacent to the town hall. Darlene Roach seconded. Open for discussion. It was stated that this topic has been brought in front of the board previously. (Minutes from the June 5th 2017 regular meeting recorded a motion to not purchase the property to the north of the town hall, motion carried with one opposed.) There was further discussion regarding this land. Carl Anderson asked to **amend the motion**. Dave Hauser stated it would have to be a friendly **motion** accepted by Jim Wheeler. Wheeler did not accept, Havar asked for a hand vote for motion on the floor. Yea's 15 and Nay's 24, **motion failed**. Havar asked if there was another motion on the table. There was **no motion** on the table.

Discussion moved on to a building to house the plow truck. Jim Roach made a **motion** to build a building to house the plow truck with wash bays and storage. Kris Havar seconded. Open for discussion. It was stated that this motion has failed previously. Plow driver Jim Roach stated he would be able to hold sand/salt mix in the truck if it were housed. Jeff Schommer restated contracting our snow plowing. Terry Havar remarked that at a previous township meeting, the contractor in question wasn't interested in the job. It was also stated that this topic has been discussed for several years. Discussion continued on a building, stating there are so many unanswered questions regarding a building. Jim Roach stated that at the 2017 Annual meeting he requested a 'building committee'. Jim Roach **rescinded the motion**. Jim Roach made a **motion** to spend up to \$260,000 on a building to house the plow truck with wash bays and storage. Kris Havar seconded. Open for discussion. Havar asked for a hand vote for the motion on the floor. 14 Yea's and 23 Nay's, **motion failed**. Jim Roach made a **motion** to put a 'Building Committee' together to research the costs and specifications for a building to house the plow truck with wash bays and storage, with at least one Supervisor, one Fire Board member and one resident. Carl Anderson seconded. Open for discussion. Havar asked for a hand vote. 31 Yea's and 6 Nay's, **motion carried**.

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| New Business – 2019 Levy | General Fund | \$217,400 | \$147,400 |
| | Road & Bridge | 119,100 | |
| | Fire Operations | 213,000 | |
| | Park & Recreation | 45,400 | 38,200 |
| | Total 2019 Levy | \$594,900 | \$517,700 |

0318-199

Moderator Havar asked for a motion to approve the 2019 Levy. Carl Anderson made a **motion** to accept the 2019 Levy, seconded by Bob Steele. Open for discussion. Levy was reviewed by each fund.

General Fund is \$217,400. There were questions about the capital outlay of \$70,000. Butch Voight made a **motion** to reduce the General Fund by \$70,000 which would make it \$147,400, Nick Fuller seconded. Open for discussion.

Havar asked for a hand vote, all in favor of reducing the General Fund by \$70,000. There were 23 Yea's and 16 Nay's, **motion carried**.

Road & Bridge Fund was reviewed. Carl Anderson made a **motion** to accept the Road & Bridge Fund at \$119,100, Kris Havir seconded. Open for discussion. There was a question regarding the capital outlay. Havir asked for a hand vote, all in favor of accepting the Road & Bridge Fund at \$119,100. There were 39 Yea's, **motion carried**.

Fire Operation Fund was reviewed. Moderator stated that Chief Roach had put together a 5 year plan which included the capital outlay. Chief also stated they were trying to be proactive when replacing equipment over a period of time. There were questions regarding the apparatus that is in need of repairs. Chief Roach commented that when they receive FEMA grants that the levy could be reduced. Moderator asked to entertain a **motion** to accept the Fire Operations Fund at \$213,000, Gina Roach so moved, seconded by Annette Russell. Open for discussion. Pam Loftis asked for other comments from a fire fighter. Chief Engineer Eric Anderley spoke briefly about the trucks in need of repairs. There were additional questions regarding the current truck payments. Chief Roach stated that when the truck loan is satisfied it would then be removed from the levy. Moderator asked for a hand vote to accept the Fire Operation Fund at \$213,000. There were 27 Yea's and 12 opposed. **Motion carried**.

Park & Recreation Fund was reviewed. Moderator asked for a **motion** to accept the Park & Recreation Fund at \$45,400, Jeff Schommer so moved, seconded by Butch Voight. Open for discussion. Carl Anderson stated he would entertain lowering the park levy. Jeff Schommer then **rescinded his motion**. With no motion on the table there was additional discussion. Carl Anderson explained the areas where the fund could be lowered. Jeff Schommer made a **motion** to reduce the Park & Recreation Fund from \$45,400 down to \$38,200, seconded by Butch Voight. Open for discussion. There were comments regarding upgrades and having enough funding. Moderator asked for a voice vote, all in favor of reducing the Park & Recreation fund from \$45,400 down to \$38,200. All were in favor, **motion carried**.

Moderator asked for a **motion** to adopt the changes made in the overall 2019 Levy, Bev Westby so moved, seconded by Kris Havir. Moderator asked for a voice vote, all were in favor. **Motion carried**.

Motion was made by Jeff Schommer to set the time and location for the March 12, 2019 Annual meeting; 7:00pm at the Mission Town Hall, seconded by Dave Hauser. All were in favor. Motion carried.

Motion was made by Merle Roberts to adjourn the 2018 Annual meeting at 9:50pm, seconded by Butch Voight. All were in favor. Motion carried.

0318-200

Respectfully Submitted,

Anna Anderson
Clerk

Terry Havir
Moderator

*****Minutes from the 2018 Annual Meeting are unapproved until the 2019 Annual Meeting set for March 12, 2019 @ 7pm, Mission Town Hall *******