

**February 8, 2017 @ 7:00pm Internal Audit**

Chairman Dave Anderson called the meeting to order. Supervisors present were Jim Roach and Dave Hauser, Treasurer Dominic Henderson and Clerk A. Anderson.

Minutes from 2016 internal audit were reviewed. J. Roach made a motion to accept the minutes, D. Anderson seconded. Motion carried.

Henderson explained the purpose of the internal audit. Basically it's a matter of checks and balances. Making sure the bank, treasurer and clerk's records agree.

All receipts, claims, disbursements and payroll were available for review. Supervisors looked thru random documents to cross reference for accuracy.

The township started 2016 with a balance of \$701,546.61. Total receipts were \$656,683.81, total disbursements were \$682,561.17. The township ended 2016 with a balance of \$675,669.25.

D. Hauser made a motion to adjourn the Internal Audit meeting, D. Anderson seconded. Motion carried. 8:55pm

Respectfully Submitted,

Anna Anderson  
Clerk